

Cost of Tender Form: Rs. 1000/-



**MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE,
GWALIOR – 474 005**

(A Govt. Aided UGC Autonomous NAAC Accredited Institute Affiliated to RGPV, Bhopal)

NOTICE INVITING TENDER

NAME OF WORK : Comprehensive Maintenance and up-Keeping of existing Cricket and football Ground (Outfield Grass and Cricket Pitches) work at MITS College Campus, Gwalior for 3 years

ESTIMATED COST : 75,00,000/-

EARNEST MONEY : 1,50,000/-

DURATION : 36 (Thirty Six) Months.

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NAME OF WORK: Comprehensive Maintenance and up keeping of existing Cricket and football Ground (Outfield Grass and Cricket Pitches) work at MITS College Campus Gwalior for 3 years

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NOTICE INVITING THE TENDER

From: DIRECTOR,
MITS, GWALIOR (MP)

To: -----

On behalf of the MITS (also referred as the Contracting Authority), sealed tenders are invited from the reputed firms/ contractors engaged in this field for the work of Comprehensive Maintenance of The Newly Constructed Cricket & Football Ground for 3 years, Gwalior for MITS.

The blank tender copies, specifications and tender conditions will be available at the website of the MITS – www.mitsgwalior.in – link NIT as per the details mentioned in the data sheet.

The tender forms duly completed in all respects and sealed should be deposited in the office of the MITS as per the details mentioned in the data sheet

MITS reserves the right to reject the lowest, any or all tenders without assigning any reason thereof.

The tenderer should fill the rates, both in figures as well as in words in ink in English. Any discrepancy or inaccuracy thereof may hold the tender liable for rejection.

Tender documents are required to be signed including the general conditions, specifications etc. As laid down and in-corporate in the tender form. Tenderers are also presumed to have inspected the site of works, the access thereto, various structures, trees, soil conditions, space availability, etc. at site, availability of water and power, nearness to an important running road and any other conditions thereof.

ISSUED BY:
DIRECTOR
MITS, GWALIOR (MP)

TENDER NOTICE

Sealed tenders are invited from eligible Contractors, having GST/PAN number and proof of Income tax clearance certificate. The tender form shall be issued to those agencies/ firms who qualify the above criteria and provide documentary proof of past satisfactory assignments of same nature of works done in the reputed department.

Cat. No.	Category of Tenders	Earnest Money (Rs.)	Cost of Tender Form (Rs.)
1.	Comprehensive Maintenance and up-keeping of existing Cricket and football Ground (Outfield Grass and Cricket Pitches) work at MITS College Campus, Gwalior for 3 years	1,50,000/-	1000/-

The tender form can be obtained from the office of the undersigned, on or before 08-10-2021 upto 2:00 PM by depositing the cost of tender form in cash (Non-refundable) in the Institute working hours. The last date for the submission of completed tender form is 08-10-2021 upto 3:00 PM and tenders will be opened on 08-10-2021 at 4:00 PM in the presence of the tenderers or their representatives. The tender documents can be downloaded from the web-site www.mitsgwalior.in. The tenders directly downloaded from the Institute website, must be attached with a Draft/Pay order in favor of the Director, MITS, Gwalior, payable at Gwalior, of the tender cost.

DIRECTOR

INFORMATION AND INSTRUCTIONS FOR BIDDER FOR TENDERING SHALL FORM PART OF TENDER DOCUMENT

1	WORK	Comprehensive Maintenance and up-keeping of existing Cricket and football Ground (Outfield Grass and Cricket Pitches) work at MITS College Campus, Gwalior for 3 years
2	CONTRACTING AUTHORITY	DIRECTOR,MITS,GWALIOR(MP)-474001
3	ADDRESS OF THE CONTRACTING AUTHORITY	DIRECTOR, MITS, GWALIOR(MP)-474001 TEL : 0751- EMAIL :
5	ADDRESS FOR BID SUBMISSION	DIRECTOR,MITS,GWALIOR(MP)-474001
6	LAST DATE FOR SUBMISSION OF PROPOSALS AT MITS OFFICE	08-10-2021 BY 3.00 PM
7	FOR ANY ASSISTANCE FROM CONTRACTING AUTHORITY, PL CONTACT	0751-2409354

GENERAL TERMS & CONDITIONS-

- 1) Tender documents can be downloaded and tender cost shall be submitted against Cash Payment/ DD of Rs. 1000/- (Non refundable) in favour of Director, MITS, Gwalior payable at Gwalior up to 08-10-2021 upto 02:00 PM from the Institute.
- 2) The tender documents directly downloaded from the website, must be attached with a draft of the tender cost in favour of Director, MITS, Gwalior payable to Gwalior.(Web site : www.mitsgwalior.in)
- 3) The EMD amount is Rs 1,50,000/- shall be submitted in terms of DD in favour of Director, MITS, Gwalior payable at Gwalior.
- 4) Earnest money deposit (EMD) is to be submitted along with the completed tender form duly sealed in 1st cover. The EMD shall be in the form of Demand Draft in favour of the Director, MITS, Gwalior, payable at Gwalior.
- 5) Eligibility criteria for applying for the tender.
 - a) The tenderer should have an experience in Construction & Maintenance of sports ground development preferably cricket grounds / Sports infrastructure Development and field work etc since last 10 years and done at least 01 (ONE) international ground of any SCA or 03 (THREE) domestic ground.
 - b) The tenderer preferably associate with BCCI certified curator.
 - c) The tenderer should have completed relevant construction and Maintenance of sports ground for Average amount of Rs. 75 lac/each year during last 3 years (certificate/proof required)
 - d) The tenderer should preferably have valid GST Registration, P.F. Registration& ESI Registration. (Proof to be attached).

These certificates and DD (RS. 1000/- and Rs.1,50,000/-) are to be put inside the 1st envelope.

The tenderers shall submit the tender in two sealed envelopes marked as 1st and 2nd. The first envelope should contain the EMD and copies of all relevant documents pertaining to eligibility criteria and second envelope should contain the tender form of the price bid. In case, the 1st envelope is not annexed for eligibility criteria in the proper form as mentioned above in clause 5, and/or is without EMD, the envelope marked 2nd will not be opened at all and the same will be rejected and no representation shall be entertained in this regard. These two envelopes are to be put inside the third separate envelope.

- 6) All sealed cover envelopes must be super scribed "Tender for Comprehensive Maintenance and up-keeping of existing Cricket and football Ground (Outfield Grass and Cricket Pitches) work at MITS College Campus, Gwalior for 3 years" on the top of envelope.
- 7) The last date & time of submission of tender is (On or before) 08-10-2021 up to 3.00 p.m.
- 8) First envelope will be opened on 08-10-2021 at 4.00 p.m. The second envelope of only the eligible tenderers will be opened on the same day..
- 9) Telegraphic/Fax and conditional tenders shall not be accepted.
- 10) Director, MITS, Gwalior, reserves the rights to accept or reject any or all tenders without assigning any reason thereof.

- 11) The rates should be F.O.R. at site (Institute Premises) & no extra charges on this account (For octroi, GST and surcharge etc.) shall be payable to the suppliers.
- 12) Our institute is exempted to pay excise duty.
- 13) The rates should include all materials, labour charges, profit and relevant taxes, if any.
- 14) The tenders, whose tender is accepted, shall have to sign an agreement as per the given format.
- 15) Any amount due or becoming due for the tenders shall be covered from their bills.
- 16) The competent authority reserves the right to increase or decrease the quantity of any item during the execution of the work. The tenderers will be bound to comply with the order of the competent authority without any claim and compensation.
- 17) The competent authority to dispose off the tenders will have the right of rejecting all or any part of the tender without assigning any reason; even the lowest tender does not necessarily qualify for the order.
- 18) The rates should be competitive and workable.
- 19) Any controversy will be subjected to disposal in Gwalior jurisdiction only.
- 20) The whole supply and work should be satisfactorily executed within stipulated time from the date of issue of order. Time extension will not be permitted.
- 21) The tenders shall execute the work as per specifications as mentioned in the tender documents.
- 22) Before making any supply of any materials to the Institute, the tenderer shall get it approved by the competent authority or his representative; otherwise the supply shall not be approved. To check the rest of supply, he should submit the approved sample in our office, if items do not belong to reputed or registered make.
- 23) The tender should satisfy himself regarding the magnitude of the supply & no claim on this account shall be entertained.
- 24) Warranty period should be clearly specified as per the latest term and condition of the original manufacturers and the parts and labour costs are to be included for the full warranty period.
- 25) The warranty period will be considered from the date of supply of the items.
- 26) A duly constituted committee of the Institute may inspect the supply made by the tenderer at other places. The committee may also inspect infrastructure of those applicants who qualify the eligibility criteria in clause – 5, for satisfaction.
- 27) M.I.T.S. Gwalior will have the right to check the samples before supply and work.
- 28) Payment will be made after the successful and satisfactory supply and work.
- 29) A duly constituted committee of the Institute may inspect the completed work done by the tenderer in the last five financial years.
- 30) Water & electricity will be provided by the MITS, for this account no deductions should be made.
- 31) The contractor shall execute the work as per specifications given in the tender document
- 32) 2 % Income Tax shall be deducted from the bill as per rules.
- 33) 1 % CGST and 1% SGST shall be deducted from the running bill.
- 34) 5 % Security amount shall be deducted from the running bills.
- 35) 1 % Labour cess amount shall be deducted from the running bills.
- 36) If any miss happening takes place during aforesaid work, responsibility of compensation will be binding to the contractor only.

DIRECTOR

1. List of documents to be filled in by the bidders to be submitted at the office of Director MITS Gwalior within the period of bid submission:

(i)	Enlistment Order of the contractor in appropriate class of composite category in MPPWD/CPWD/MES/RAILWAY/BSNL/Govt. & Semi Govt. Undertaking Deptt
(iii)	Copy of receipt for deposition of original EMD to Director MITS Gwalior
(iv)	Certificate of Registration for GST and acknowledgement of upto date filed returns, if any.
(viii)	Certificate of Financial Turnover
(ix)	Profit/ Loss statement of the last three years ending on 31-03-2021 certified by CA
(xi)	Certificates of Work Experience
(xii)	Performance Certificate of Work Experience

Eligibility criteria

1	Should have completed in the last three financial years (i.e. Current year and three previous financial years)	Contractor/Firm should have experience of execution of at least one similar nature (Ground Maintenance) of work Done for an amount of Rs 75 lakh during last Three years in Govt. /Semi Govt./Private Ltd., Departments/Firms.
2	The Contractor has to deploy a BCCI Certified Pitch Curator for preparing of Pitches and ground at his own cost he shall look after the execution of work.	<p>1. The contractor shall arrange a consultant/specialist who has adequate knowledge of making a minimum of two international standards of cricket grounds. He must produce certificate/papers of association with BCCI for maintaining international cricket grounds while submitting tender documents. No documents in this regard will be entertained after the opening of the tender. All expenditure of consultant/specialist will be borne by the contractor.</p> <p>2. Please furnish list of Ground Equipments and Machinery available on hand own and proposed to be inducted own and hired to be given separately for the subject work.</p> <p>3. The “Special Conditions” and the clause of ‘Instruction to Tenderers’ shall govern the work done under this contract in addition to the ‘General Conditions of Contract and the Standard Specifications, Where there is conflict between Special Conditions/Conditions contained in the Schedule of Items etc. on the one hand and the Standard Specification, General Conditions of Contract, Regulations and Instruction to Tenderers on the other hand the former shall prevail. Any special condition(s) stated by the tenderer(s) in the covering letter submitted along with the tender shall also be deemed to be part of the contract only to the extent that the same have been expressly accepted by the MITS,Gwalior.</p>

Bill of Quantities/ Rate Quotation form

Cat. No.	Category of Tenders	Per month Charges including GST	Total No of Months	Total Amount (Rs)
1.	Comprehensive Maintenance and up-keeping of existing Cricket and football Ground (Outfield Grass and Cricket Pitches) work at MITS College Campus, Gwalior for 3 years		36	

Following minimum activities should be conducted on periodical basis to maintain the ground & pitches:

- 1) Frequently Mowing.
- 2) De-thatching/scarifying, aeration/coring, cleaning etc.
- 3) Top Dressing of pitches & outfield.
- 4) Irrigation & Fertilization.
- 5) Compaction of Pitch square.
- 6) Weeds control, Diseases control etc.
- 7) Lawful disposal of ground waste like cut grass etc.
- 8) Periodic soil/water testing if required by MITS.

Man Power and required work during Maintenance of Cricket and football Ground work at MITS College Campus, Gwalior.

- Curator - 1 No. (BCCI Certified Curator should also visit the ground.)
- Supervisor – 1 No.
- Grounds man – 5 No.
- Extra Labour – time to time as per requirement.

Various type of Herbicide,Pesticide & Insecticide, Fertilizer to be used during Maintenance of Cricket and football Ground work at MITS College Campus, Gwalior.

- Glyphosate 41
- Metsulfuron Methy l10%+Chlorimuron Ethyl 10%
- Halosulfuron Methyl 75% WG
- Chloryriptoms 20% (Anti Termite)
- Ethoxysulfuron 15% WDG
- 24D

Fertilizers

- NPK : 19 : 19 : 19
- Urea 46%
- Neem Coated Urea Water Soluble
- Potash
- DAP
- Zinc sulphate
- Neem cake
- Mustard Cake
- Neem shield
- Bio organic etc.
- Note: - As per site requirement and directed by Engineer in charge work to be completed.

Contractor shall have Own all Ground Equipment and machinery Related to Maintenance of Cricket Pitches, Cricket outfield and football Field as follows:-

S No	Description	Quantity	Place of Equipment
01	Pitch Mower with Scarifier	01	On Site
02	Triplex Outfield Mower With Thatching Real	01	On Site
03	Coring Machine with all type of one - one set Solid /Hollow/knife Tines	01	Moveable
04	Top Dresser	01	Moveable
05	Verticutter (Scarifier)/DE-thatcher	01	Moveable
06	Hydro static Mechanical Roller 2 Ton	01	Moveable
07	Hydro static Mechanical Roller 1 Ton	01	On Site
08	Hydro static Mechanical Roller 750 KG	01	On Site
09	Manual Roller 500 KG	01	On Site
10	Manual Roller 250 KG	01	On Site
11	Ride On Lawn Mower (Tractor)	01	On Site
12	Push Back Lawn Mower (Petrol)	02	On Site
13	Pitch Cover size 70 X 100	01	On Site
14	Mist Blower	01	On Site

Note: - The purchase document of equipment to be submitted after the finalization of tender.

SPECIAL CONDITIONS OF CONTRACT

- 1) Contractor shall keep minimum 5 Grounds man for ensuring proper and effective maintenance and improvement of Cricket Pitches, Cricket Outfield and football Ground area.
- 2) Number of labour deployed can be increased / decreased as per site conditions and requirement.
- 3) Contractor shall be fully responsible to keep all necessary tools and equipment's in working condition as per requirement.
- 4) The contractor shall be fully responsible for any loss or damage to the Cricket and football Ground property inside the campus, safety of the sprinkler system & kept in working condition is also the responsibility of the Contractor.
- 5) Water requirement for the contract work shall be met by the department, in case the supply being inconsistent or insufficient due to some unavoidable circumstances beyond the control of the department the contractor shall have to make his own arrangement for which is given extra payment will be admissible.
- 6) Bio-Organic Manure shall be will fully decomposed dung in dry condition and free from straws soil or problems. Fertilizers & pesticides to be sprayed timely as per requirement.
- 7) Contractor will bear full responsibility for sets and omissions of the worker employed for the work under contract.
- 8) The Cricket Pitches, Cricket Outfield, and Football Ground shall be maintained in BCCI Guidelines order and if its maintenance is not found to be of the desired level, any shortcoming, lack of supervision, etc. shall be deemed to be breach of the terms of contract and the department reserves the right and power to charge the loss or deficiency on the contractor together with reasonable monetary penalty which shall be deductible from the contract amount of security deposit as the case may be which shall be binding on the contractor.
- 9) Contract period will be for 3 year from the date of issue of the work order.
- 10) Quarterly payment will be made as per the rate quoted.
- 11) The contractor will have to keep the Cricket Pitches, Cricket Outfield, and Football Ground, Grass in healthy state throughout the period of contract.
- 12) The contractor shall be held responsible for good conduct and behavior of his worker and any misconduct or misbehavior on the part of any worker shall make the contractor liable for such monetary penalty as may be imposed by Engineer-in-charge.
- 13) Pump sets Operations by the Contractor Starters/control panel / automatic systems will require expertise labour hence specialized labour or supervisor will be deputed by the Contractor.
- 14) Fuel, Operations & maintenance of all machinery, tools & plant will be responsibility of the contractor and no extra payment will be done by MITS on account of this.
- 15) In the Event of improper working, negligence, breach of Contract, MITS shall terminate the contract with a notice of two/four weeks depending upon the extent of such breach.

Special data & Specification

1. Cutting of grass in Cricket Pitches, Cricket Outfield, and Football Ground is to be done with the Ride On mechanical / power lawn mower. You would probably need to Cut hybrid Bermuda grass, every 2-3 days or as and when directed by Engineer. Sweeping must be done to clean the cut grass in Cricket Pitches, Cricket Outfield, and Football Ground, and the grass is to be disposed of as per the direction of the Engineer.
2. Rolling of Pitches is to be done with Hydrostatic mechanical roller/Manual Roller Rolling, As and when directed by BCCI Curator/ Engineer.
4. Reconditioning of the existing Grass: The repair and reconditioning of the existing Grass shall be carried out when ordered by the Curator/Engineer. The repairs shall be carried out in such a manner that the repaired portion confirms to standards of the rest of the Grass. Reconditioning of Grass will be done by scraping off the existing grass and new grass will be planted after digging, removal of existing debris, mixing of FYM in the soil. The reconditioned lawn will be cleaned and maintained as directed by the Engineer.
5. The successful bidder will be responsible for disposal of waste grass and debris dumping out of the premise.