

Minutes of the Meeting of the Board of Governors, Madhav Institute of Technology and Science, Gwalior held on 30th November 2019; 11:30 A.M. at Board Room MITS, Gwalior.

Following members attended the meeting:

1. H.H. Mahraja Jyotiraditya M Scindia	--	Chairman
2. Shri. Prashant Mehta	--	Member
3. Shri. Ramesh Agrawal	--	Member
4. Shri Arun Kumar Bajoria	-	Member - Via Digital Video Conferencing
5. Dr.Laxmi Shrivastav	--	Faculty Representative nominated by Director
6. Dr.Anjali S Patil	--	Faculty Representative nominated by Director
7. Dr. R.K.Pandit	--	Member Secretary

Leave of absence was granted to members, who could not attend the meeting.

Item No.1: To confirm the Minutes of the meeting of BoG held on 28th September 2019 at New Delhi.

Minutes of the Meeting of BoG held on 28th September 2019 at New Delhi were circulated to members on 3rd October 2019 and no comments were received. It is proposed to confirm the Minutes.

Minutes of BoG meeting held on 28th Sept.2019 were confirmed.

Item No.2: To consider the proposed budget for the Financial year 2020-2021 along with revised budget for the Financial year 2019-2020.

Budget for the financial year 2020-2021 will be tabled for the kind approval of the Board.

The Budget for the Financial year 2020-2021 along with revised budget for the Financial year 2019-2020 were approved.

Item No.3: To consider the proposal for enhancement of Tuition fee for self financing courses from the academic session 2020-2021.

Tuition fee for the government aided courses has been increased from Rs.45,000/- per annum to Rs.65,000/- per annum. It is proposed to enhance the Tuition fee for the self financing courses from Rs.65,000/- per annum to Rs.75,000/- per annum from the Academic session 2020-2021 and for the students admitted from the Academic session 2020-2021. This will enhance the income of Rs.24 Lakhs per year and Rs.96 Lakhs in next four years.

Approved.

Item No.4 To consider the proposal for the enhancement of the Other Fee and Hostel Fee for the students of B.Tech. / B.Arch. from the Academic session 2020-2021 onwards.

Particulars	Existing Other Fee Structure 2019-2020	Proposed other Fee structure 2020-2021	Increase
Registration Fee	1,500	1,500	0
Development Fee	15,000	20,000	5,000
Caution Money	5,000	5,000	0
Enrollment Fee	150	150	0
Alumni Registration Fee	500	500	0

Computer Fee	1,500	2,000	500
Library Fee	1,500	2,000	500
Activity Fee	3,000	3,500	500
Maintenance Fee	3,000	4,000	1,000
Course Supplementary Fee	1,500	2,000	500
Semester Fee	1,000	1,000	0
Training & Placement	200	450	250
IMS Charges	750	1,000	250
Insurance	20	20	0
Student Welfare Fund	750	750	0
Internship Material cost	1,000	1,500	500
Provisional & Migration	0	0	0
Transfer Certificate	0	0	0
Total	36,370	45,370	9,000

The enhanced fee of Rs.9000/- per year will increase the revenue by Rs.90 Lacs per annum and at the end of four years by Rs.360 Lacs.

Particulars	Existing Hostel fee structure 2019-2020 Rs.	Proposed Hostel Fee structure 2020-2021 Rs.	Increase Rs.
	I Semester (5 Months)	I Semester (5 Months)	
Hostel Fees (per Semester)	18,000	20,000	2,000
Hostel Development Fee (one time)	10,000	10,000	0
Hostel Caution Money (Refundable)	6,000	6,000	0
Total	34,000	36,000	2,000
	II Semester (5 months)	II Semester (5 Months)	
Hostel Fee (per Semester)	18,000	20,000	2,000
Total	18,000	20,000	2,000
Grand Total for I Sem. & II Sem.	52,000	56,000	4,000
Mess charges will be as per actuals / tendered rates.			

Total annual increase of Rs.4000/- per student will increase a revenue by Rs.20 Lacs, which will meet the high maintenance cost of these Hostels.

Approved.

Item No.5 To confirm the Minutes of the HR Committee meeting held on 2nd November 2019 at Board Room, MITS.

The Minutes of the HR Committee meeting held on 2nd November 2019 at MITS is submitted for approval.

Minutes of the HR Committee meeting held on 2nd November 19 were approved.

Item No.6: To report the Board about the Environmental Action Plan of the Institute.

Environmental Action Plan based on 17 Sustainable Development Goals will be presented.

The Board appreciated the Initiatives taken for Environmental Sustainability for the Campus.

Item No.7: *To review the presentation of M/s.Kothari Associates Pvt Ltd.*

M/s.Kothari Associates Pvt Ltd., will be presenting the alternate designs / drawings for the following infrastructure projects of the Institute.

- a) Final Master Plan of the Institute.
- b) Elevation of the Academic Block.
- c) Design and Estimate of proposed Pavilion of the Sports ground.
- d) Design and Estimate of multipurpose hall.

The Board approved the basic designs for the above projects and M/s.Kothari Associates were advised to include the heritage elements of Gwalior in the Academic Block and Multipurpose Hall and circulate the same to the members for their comments and then incorporate in the final designs.

It was also decided and agreed that M/s.Kothari Associates will submit the final designs of Pavilion etc., for the Sports Ground within two weeks and detailed drawing along with estimate of Multipurpose Hall for tendering within next two months.

Item No.8: *To report about Dr.Rekha Gupta, Associate Professor, Electronics Engineering Department regarding withdrawal of her voluntary retirement.*

Voluntary Retirement of Dr.Rekha Gupta, Associate Professor, Electronics Engineering Department was approved by the Board in its meeting held on 28th September 2019 and as approved she will be retiring on 16.12.2019.

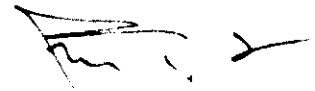
Received an application from Dr.Rekha Gupta on 26.11.2019 stating that 'If she is not given retirement benefits as per M.P. Govt. norms, her services may be continued beyond 16.12.2019 until all retirement benefits as per M.P Govt. norms are given to her'.

The Board rejected the application of Dr.Rekha Gupta and advised to intimate her that Employees are eligible for retirement benefits as per Management decisions from time to time. Whenever a decision is made, it will apply in her case also depending upon exact decisions.

The Meeting ended with Vote of Thanks to the Chair.



(Dr.R.K. Pandit)
DIRECTOR & MEMBER SECRETARY



CHAIRMAN BOARD OF GOVERNORS