

# MADHAV INSTITUTE OF TECHNOLOGY AND SCIENCE, GWALIOR

(A Govt. Aided UGC Autonomous & NAAC Accredited Institute Affiliated to R.G.P.V. Bhopal)

Ref.No: -

DATE- 05.10.2021

## Minutes of Meeting of Auction for Scrap items

As per the Note sheet dated. 20.09.2021, quotations were called for the sale of scrap materials of the institute. The last date for submitting quotation was 05.10.2021.

The following committee members were present for the opening of the quotation on 05.10.2021 at 03.00 PM in the chamber of Dr. M. K. Trivedi (Head of the department Civil).

1. Dr. M. K. Trivedi, Chair-person
2. Prof. Vaibhav Shivhare, I/C W/S Supdt.
3. Er. Prafull Dubey, Asst. Foreman
4. Er. Bharat Sakwar, Technical Asst.
5. Er. Arpit Goyal, AE, Civil Maintenance

Total 06 sealed packed quotations for the sell of scrap materials were received by committee members from the following vendors:

S.NO.	Name	DD. No.	Dated	DD. Amount (In Rs.)
1.	Rajendra Traders	165912	01-10-2021	50000
2.	Vaishnavi Diposal	893204	04-10-2021	50000
3.	Anmol Iron	003175	01-10-2021	50000
4.	Vinay Enterprises	165913	01-10-2021	50000
5.	Yogendra Singh Chauhan	414405	04-10-2021	50000
6.	Chandra Prakash Gupta	919819	05-10-2021	50000

*Arpit*  
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Envelope for the above quotations were opened in presence of committee members and found satisfactory. Further, rates quoted by the venders against each item were tabulated and then maximum quoted rate by the firm was declared. The comparative statement will be prepared which are as follow:

S. No.	Name	Scrap Iron	Cooler body/tin	Newspaper/raddi	Broken furniture wood	AC window	Old Fan	Waste electrical item	PVC Aluminium Cable
	<b>Base Price</b>	42	35	18	6.5	5500	450	48	75
	<b>Unit</b>	per kg	per kg	per kg	per kg	per piece	per piece	per kg	per kg
1	Rajendra Traders	30	25	12	NQ	4000	360	35	60
2	Vaishnavi Dipsal	NQ	NQ	NQ	NQ	6000	560	NQ	76
3	Anmol Iron	34	30	21.5	NQ	5900	455	38	88
4	Vinay Enterprises	32	30	15	NQ	5000	400	35	70
5	Yogendra Singh Chauhan	NQ	NQ	18	NQ	6000	700	NQ	91
6	Chandra Prakash Gupta	30.7	27.25	20.1	3.5	5810.50	710.80	50.10	81.50


The items which are finalized as Newspaper/raddi, AC Window, old fan, Waster electrical item, PVC aluminum and the two items Scrap Iron and Cooler body/tin since are quoted below the base price therefore, after discussion with committee members, these items were finalized to the firm who quoted maximum rate among all quoted the firms.

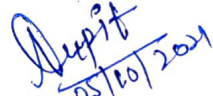
After the execution of all process, committee has finalized the rates and vendors for each scrap items, which are as follow:

S.No.	Items	Final Rates	Name of Vendor	Contact No. of Vendor
1	Scrap Iron	34 Rs/Kg	Anmol Iron	+91-9827273516
2	Cooler body/ tin	30 Rs/Kg	Anmol Iron	+91-9827273516
3	Newspaper/ raddi	21.50 Rs/Kg	Anmol Iron	+91-9827273516
4	PVC Aluminium Cable	91 Rs/Kg	Yogendra Singh Chauhan	+91-9425309397
5	AC window	6000	Vaishnavi Diposal	+91-9889586777
6	Old Fan	710.80	Chandra Prakash Gupta	+91-9301126388
7	Waste electrical item	50.10 Rs/Kg	Chandra Prakash Gupta	+91-9301126388
8	Broken furniture wood	NF		

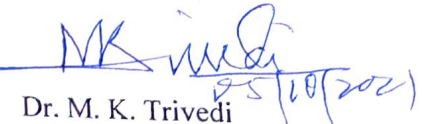
Permission may please be granted for the sale of scrap material (1-7) to the highest selling rate to vendors. Further, rates of broken furniture wood not finalized. Because only one vendor has quoted for broken furniture item (8), therefore a kind permission may be given to sale as scrap items of the market rate.

  
Er. Bharat Sakwar  
Technical Asst.

  
Er. Prafull Dubey  
Asst. Foreman

  
Er. Arpit Goyal  
AE, Civil Maintenance

Prof. Vaibhav Shivhare  
I/C W/S Supdt.

  
Dr. M. K. Trivedi  
Chair-Person

Submitted for approval

  
(Dr. R. K. Pandit)  
Director

**ALUMINUM CONDUCTOR WIRE SCRAP AUCTION DETAILS (M/s AMRIT INDUSTRIES)**

S.N.	AMOUNT DEPOSITION DATE		AMOUNT DEPOSIT (Rs.)		RECEIPT NO.		
1.	21.09.21		40,000		375		
2.	23.09.21		67,625		382		
<b>TOTAL AMOUNT DEPOSITE</b>				<b>1,07,625</b>			
S.N.	MATERIAL SOLD DATE	APPROVED RATE	MATERIAL	QUANTITY	AMOUNT (Rs.)	GATE PASS BOOK NO./GATE PASS NO.	VEHICLE NO.
1.	23.09.21	105/-KG	Aluminum conductor wire	1025 kg	1,07,625	04/39	MP07-L-4158
<b>(A) EARNING OF INSTITUTE</b>					<b>Rs. 1,07,625 CLEAR</b>		

**PVC ALUMINUM CABLE SCRAP AUCTION DETAILS (M/s Yogendra Singh Chauhan)**

S.N.	AMOUNT DEPOSITION DATE		AMOUNT DEPOSIT (Rs.)		RECEIPT NO.		
1.	08.10.21		50,000		476 dtd.08.10.21		
2.	06.10.21		30,000		465 dtd.06.10.21		
3.	10.10.21		68,280		306 dtd.10.10.21		
4.	21.10.21		50,505		904 dtd.21.10.21		
<b>TOTAL AMOUNT DEPOSITE</b>				<b>1,98,785</b>			
S.N.	MATERIAL SOLD DATE	APPROVED RATE	MATERIAL	QUANTITY	AMOUNT (Rs.)	GATE PASS BOOK NO./GATE PASS NO.	VEHICLE NO.
1.	08.10.21	91/-KG	PVC Aluminum Cable	1080 kg	98,280	04/41	MP07-L-1790
2.	21.10.21	91/-KG	PVC Aluminum Cable	555 kg	50,505	03/37	MP07-L-1790
<b>(B) EARNING OF INSTITUTE</b>					<b>Rs. 1,48,785 (DD HAS TO BE RETURN)</b>		

**AIR CONDITIONERS AUCTION DETAILS (M/s VASHNAVI DISPOSAL)**

S.N.	AMOUNT DEPOSITION DATE		AMOUNT DEPOSIT (Rs.)		RECEIPT NO.		
1.	08.10.21		50,000		478 dtd.08.10.21		
2.	05.10.21		30,000		460 dtd.05.10.21		
3.	18.10.21		1,00,000		670 dtd.18.10.21		
	21.10.21		12,000		793 dtd.21.10.21		
<b>TOTAL AMOUNT DEPOSITE</b>				<b>Rs. 1,92,000</b>			
S.N.	MATERIAL SOLD DATE	APPROVED RATE	MATERIAL	QUANTITY	AMOUNT (Rs.)	GATE PASS BOOK NO./GATE PASS NO.	VEHICLE NO.
1.	18.10.21	6000/-PER NO.	AIR CONDITIONER	32 NO.	1,92,000	3/36	MP07-GA-5897
<b>(C) EARNING OF INSTITUTE</b>					<b>Rs.1,92,000 CLEAR</b>		

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**Old Fan and Electrical waste SCRAP AUCTION DETAILS (M/s Chandra Prakash Gupta)**

S.N.	AMOUNT DEPOSITION DATE		AMOUNT DEPOSIT (Rs.)		RECEIPT NO.		
1.	08.10.21		50,000		475 dtd.08.10.21		
2.			30,000		Cash(opening of tender)		
<b>TOTAL AMOUNT DEPOSITE</b>				<b>80,000</b>			
S.N.	MATERIAL SOLD DATE	APPROVED RATE	MATERIAL	QUANTITY	AMOUNT (Rs.)	GATE PASS BOOK NO./GATE PASS NO.	VEHICLE NO.
1.	08.10.21	710.80 per no.	Old Fan	53 no.	37,672.40	04/40	MP07-L-2548
2.	09.10.21	50.10/Kg	Electrical Waste	130 kg	6,513.00	04/42	MP06-L-0762
3.	09.10.21	710.80 per no.	Old Fan	10 no.	7108.00	04/42	MP06-L-0762
(D)EARNING OF INSTITUTE					Rs. 51293.40		

**Scrap Iron and Teen waste SCRAP AUCTION DETAILS (M/s Anmol Iron)**

S.N.	AMOUNT DEPOSITION DATE		AMOUNT DEPOSIT (Rs.)		RECEIPT NO.		
1.	08.10.21		50,000		477 dtd.08.10.21		
2.			30,000		Cash(opening of tender)		
3.	10.11.21		56,000		305dtd.10.10.21		
4.	11.10.21		70,000		346 dtd.11.10.21		
5.	11.10.21		30,000		359 dtd.11.10.21		
6.	12.10.21		20,000		394 DTD.12.10.21		
7.	25.10.21		20,000		1073 DTD,25.10.21		
8.	23.11.21		18,000		1119dtd.23.11.2021		
9.	24.11.21		12,000		1122 dtd.24.11.2021		
10.	24.11.21		20,000		1127dtd.24.11.2021		
11.	29.11.21		44,000		1162 dtd.29.11.21		
12.	30.11.21		28,500		1173 dtd.30.11.21		
13.	02.12.21		4,500		1181 dtd.02.12.21		
<b>TOTAL AMOUNT DEPOSITE</b>				<b>Rs. 4,03,000</b>			
S.N.	MATERIAL SOLD DATE	APPROVED RATE	MATERIAL	QUANTITY	AMOUNT (Rs.)	GATE PASS BOOK NO./GATE PASS NO.	VEHICLE NO.
1.	09.10.21	34/KG	Scrap Iron	1765	60010	04/44	MP07-GA-2406
2.	09.10.21	30/KG	Teen	895	26850	04/43	MP33-G-0270
3.	10.10.21	34/KG	Scrap Iron	1325	45050	04/47	MP33-G-0270
4.	10.10.21	30/KG	Teen	1735	52050	04/46	MP07-GA-2406
5.	11.10.21	34/KG	Scrap Iron	680	23120	03/35	MP33-G-0270
6.	11.10.21	30/KG	Teen	1310	39300	03/34	MP07-GA-2406
7.	22.10.21	30/KG	Teen	620	18600	03/38	MP07-GA-2406
8.	29.10.21	21.50/KG	RADDI	950	20425	03/39	MP07-GA-

*AK Verma*

9.	23.11.21	21.50/KG	RADDI	900	19350	03/40	2406 MP07-GA- 2406
10.	24.11.21	21.50/KG	RADDI	1125	24187.50	03/41	MP07-GA- 2406
11.	27.11.21	30/KG	Teen	2475	74250.00	03/42	MP07-GA- 2406
(E)EARNING OF INSTITUTE					Rs.4,03,192.50		

SUMMARY

A	ALUMINUM CONDUCTOR WIRE	Rs. 1,07,625
B	PVC ALUMINUM CABLE	Rs. 1,48,785
C	AIR CONDITIOENR	Rs. 1,92,000
D	Old Fan and Electrical waste	Rs. 51,293.40
E	Scrap Iron and Teen waste	Rs. 4,03,192.50
NET AMOUNT(A+B+C+D+E)		Rs. 9,02,895.90

193.00 lena hai

~~MK Trivedi~~  
06/12/2028  
(Dr M K Trivedi)

**Minutes of Meeting regarding auction of e-waste**

As per the Order no. 1389 dated 02/8/2021, an online meeting was organized to discuss the modus operandi for the auction of e-waste. Following persons were present in the meeting:

1. Prabhakar Sharma
2. Dr. R.R. Singh Makwana
3. Dr. R.P. Narwariya
4. Prof Kuldeep Swarnkar

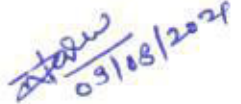
Following points were discussed and agreed upon:

1. Auction will be done of the items that have been written-off with the proper procedure. A list of such items is to be collected from various departments and other sources.
2. Directions are given by the Government of Madhya Pradesh to the bulk consumers like educational institutions, regarding the safe disposal of the e-waste. As per the letter, the e-waste can only be disposed through the recyclers who are registered by the Central Pollution Control Board of Govt of India. (The detailed information about the policy of MP Govt regarding e-waste management is available on the web-page <http://www.mppcb.nic.in/ewaste.htm>.)
3. The publicity of auction may be done through news-papers, letter to register parties through mail and the website of the Institute.

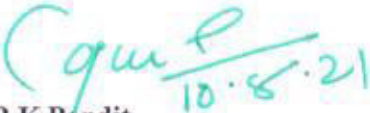
Hence, it is recommended that the process of safe disposal may be initiated as per the government rules.

  
10.08.21  
Prof Kuldeep Swarnkar

  
10/8/21  
Dr. R.R. Singh Makwana

  
09/08/2021  
Dr. R.P. Narwaria

  
09/08/2021  
Prabhakar Sharma

  
10.8.21  
Dr. R.K. Pandit  
DIRECTOR

मध्यप्रदेश शासन  
सूचना प्रौद्योगिकी विभाग  
मंत्रालय, वल्लभ भवन

क्रमांक: F 02-01/2010/56

भोपाल, दिनांक 08 अगस्त, 2014

प्रति,

1. अपर मुख्य सचिव/प्रमुख सचिव/सचिव  
शासन के समस्त विभाग  
मंत्रालय, भोपाल।
2. अध्यक्ष, राजस्व मण्डल, ग्वालियर।
3. विभागाध्यक्ष, समस्त  
मध्यप्रदेश।
4. संभागायुक्त, समस्त  
मध्यप्रदेश।
5. जिला कलेक्टर, समस्त मध्यप्रदेश।
6. पुलिस अधीक्षक, समस्त, मध्यप्रदेश।
7. मुख्य कार्यपालन अधिकारी, समस्त जिला पंचायत, मध्यप्रदेश।

विषय: इलेक्ट्रॉनिक वेस्ट (ई-वेस्ट) के सुरक्षित निवर्तन के संबंध में निर्देश।

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पर्यावरण एवं वन मंत्रालय, भारत सरकार के परिसंकटमय अपशिष्ट (प्रबंधन, हथालन एवं सीमापार संचालन) नियम 2008 के अन्तर्गत इलेक्ट्रॉनिक उत्पादों से निकलने वाला कचरा (ई-वेस्ट) भी सम्मिलित है। चूंकि इस ई-वेस्ट में अनेक प्रकार के खतरनाक रसायन शामिल होते हैं, अतः मध्यप्रदेश में कार्यरत सभी कार्यालयों/प्रतिष्ठानों में उत्पन्न होने वाले इलेक्ट्रॉनिक वेस्ट का प्रबंधन एवं निस्तारण करना आवश्यक है। इसी परिप्रेक्ष्य में पर्यावरण एवं वन मंत्रालय, भारत सरकार द्वारा ई-वेस्ट (प्रबंधन एवं संचालन) नियम 2011 अधिसूचित किये गये हैं जो कि 01 मई, 2012 से प्रभावी हैं।

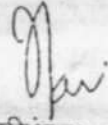
परिसंकटमय अपशिष्ट (प्रबंधन, हथालन एवं सीमापार संचालन) नियम 2008 के अनुसार वे सभी व्यक्ति, जो इलेक्ट्रिकल तथा इलेक्ट्रॉनिक उपकरणों का उपयोग करते हैं, उपभोक्ता की श्रेणी में आते हैं। समस्त केन्द्रीय एवं राज्य शासन के विभाग, सार्वजनिक उपक्रम, बैंक, निजी कंपनियां, शैक्षणिक संस्थान, अंतर्राष्ट्रीय प्रतिष्ठान तथा कारखाना अधिनियम 1948 कंपनी नियम-1956 अथवा समिति पंजीयन अधिनियम 1860 के अन्तर्गत कार्यरत अथवा पंजीकृत संस्थान, सूक्ष्म, लघु एवं मध्यम उद्यम विकास नियम 2006 के अन्तर्गत कार्यरत एजेन्सियों को "ब्लक कन्ज्यूमर्स" की श्रेणी में रखा गया है। इन समस्त कार्यालयों एवं संस्थाओं से नियमों के अन्तर्गत यह अपेक्षा की गई है कि ई-वेस्ट को पर्यावरण की दृष्टि से अनुकूल प्रबंधन तकनीक के द्वारा उसके निस्तारण हेतु वह सभी कदम उठाये जायें, जिससे उनमें विद्यमान खतरनाक तत्वों से किसी भी प्रकार का विपरीत प्रभाव स्वास्थ्य एवं पर्यावरण पर न पड़े।



अतः प्रत्येक उपभोक्ता (जो इलेक्ट्रिक एवं इलेक्ट्रॉनिक उत्पादों का उपयोग करता है) का दायित्व है कि वह इलेक्ट्रिक एवं इलेक्ट्रॉनिक उपकरणों से उत्पन्न ई-वेस्ट को पर्यावरण नियंत्रण के तहत अधिकृत डीलर या संकलनकर्ता को ही सौंपे। नियमानुसार बल्क कन्ज्यूमर को प्रत्येक वर्ष 30 जून तक विचाराधीन वित्तीय वर्ष के समाप्ति पर रिटर्न फार्म-3 में मध्यप्रदेश प्रदूषण नियंत्रण मंडल कार्यालय में जमा कराना आवश्यक है।

प्रायः यह देखा गया है कि इस तरह के ई-वेस्ट को निविदा/नीलामी कर कबाड़ के रूप में बेच दिया जाता है जो कि नियम विरुद्ध है। यहाँ यह स्पष्ट किया जाता है कि इलेक्ट्रॉनिक वेस्ट को भारत सरकार के केन्द्रीय प्रदूषण नियंत्रण बोर्ड से पंजीकृत रिसायकलर्स के माध्यम से ही निष्पादित किया जाना चाहिए। यहां यह उल्लेखनीय है वर्तमान में पंजीकृत रिसायकलर्स की सूची में मध्यप्रदेश में मेसर्स यूनिक ईको रिसाईकल, प्लॉट नं. 26, इण्डस्ट्रियल एरिया, पालदा, इन्दौर (म.प्र.) अधिकृत है।

उपरोक्त संदर्भ में यह अपेक्षित है कि विभाग/कार्यालय में परिसंकटमय अपशिष्ट (प्रबंधन, हथालन एवं सीमापार संचालन) नियम 2008 तथा ई-वेस्ट (प्रबंधन एवं संचालन) नियम 2011 का भलीभांति अध्ययन कर आपके विभाग के अन्तर्गत आनेवाले सभी कार्यालयों/ प्रतिष्ठानों/ निगम/ मण्डलों आदि को ई-वेस्ट जिसमें कम्प्यूटर्स तथा इसकी एसेसरीज जैसे- प्रिन्टर, मानिटर, सीपीयू, फैंक्स, मशीन, पीबीएक्स मशीन, सीडी, डीव्हीडी, लैपटाप, मोबाइल, टीवी, यूपीएस आदि के कचरे को पर्यावरण- मित्र एवं नियमानुसार निर्वहन करने हेतु आवश्यक निर्देश जारी करने का कष्ट करें।



(हरिरंजन राव)

सचिव

मध्यप्रदेश शासन

सूचना प्रौद्योगिकी विभाग

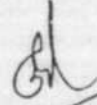
पृ.क्रमांक: F02-01/2010/56

भोपाल, दिनांक 08 अगस्त, 2014

प्रतिलिपि-

1. प्रमुख सचिव, महामहिम राज्यपाल, राजभवन, मध्यप्रदेश भोपाल।
2. प्रमुख सचिव, माननीय मुख्यमंत्री जी, मध्यप्रदेश शासन, मंत्रालय भोपाल।
3. समस्त माननीय मंत्री/राज्यमंत्री के निज सचिव/निज सहायक, मध्यप्रदेश, भोपाल।
4. प्रमुख सचिव (समन्वय), मुख्य सचिव, कार्यालय, मंत्रालय, मध्यप्रदेश शासन, भोपाल।
5. अध्यक्ष, मध्यप्रदेश व्यावसायिक परीक्षा मण्डल/अध्यक्ष, माध्यमिक शिक्षा मण्डल, भोपाल।
6. महानिदेशक, प्रशासन अकादमी, मध्यप्रदेश, भोपाल।
7. प्रमुख सचिव, मध्यप्रदेश विधानसभा सचिवालय, भोपाल।
8. रजिस्ट्रार जनरल, उच्च न्यायालय, मध्यप्रदेश, जबलपुर।
9. सचिव, लोकायुक्त, मध्यप्रदेश, भोपाल।

10. सचिव, मध्यप्रदेश लोक सेवा आयोग, इन्दौर।
11. मुख्य निर्वाचन पदाधिकारी/सचिव राज्य निर्वाचन आयोग, मध्यप्रदेश, भोपाल।
12. महाधिवक्ता/उप महाधिवक्ता, मध्यप्रदेश, जबलपुर/इन्दौर/ग्वालियर।
13. महालेखाकार, मध्यप्रदेश, ग्वालियर/भोपाल।
14. प्रमुख सचिव/सचिव/उप सचिव, मध्यप्रदेश शासन, सामान्य प्रशासन विभाग।
15. आयुक्त, जनसंपर्क, मध्यप्रदेश, भोपाल।
16. अवर सचिव, मध्यप्रदेश शासन, सामान्य प्रशासन विभाग, अधीक्षण/ अभिलेख/ पुस्तकालय।
17. अध्यक्ष, शासन के समस्त मान्यता प्राप्त कर्मचारी संघ, मध्यप्रदेश।
18. प्रबंध संचालक, म.प्र. राज्य इलेक्ट्रॉनिक्स विकास निगम, स्टेट आई.टी. सेन्टर, अरेरा हिल्स, भोपाल।
19. मुख्य कार्यपालन अधिकारी, म.प्र. एजेन्सी फॉर प्रमोशन ऑफ इन्फारमेशन टेक्नोलॉजी, स्टेट आई.टी. सेन्टर, अरेरा हिल्स, भोपाल।
20. राज्य सूचना विज्ञान अधिकारी, एन.आई.सी., विन्ध्याचल भवन, भोपाल।
21. जिला ई-गवर्नेंस मैनेजर्स, जिला ई-गवर्नेंस सोसायटीज़, समस्त मध्यप्रदेश।
22. जिला प्रबंधक लोक सेवा, समस्त जिला।



(सुधीर कुमार कोचर)

उप सचिव

मध्यप्रदेश शासन

सूचना प्रौद्योगिकी विभाग



# MADHYA PRADESH POLLUTION CONTROL BOARD

Paryawaran Parisar, E-5, Arera Colony, BHOPAL- 462016

Phone-0755-2466191,2464428, Fax-0755-2463742, E-mail: [it\\_mppcb@rediffmail.com](mailto:it_mppcb@rediffmail.com)

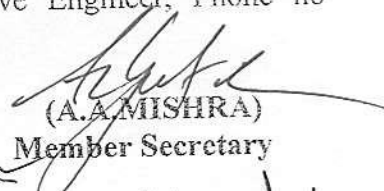
No. 107 /MPPCB/E-Waste/EW-01/2014

Bhopal, dated 02/02/2015

## Circular to all Government Department

- ▶ Whereas the Government of India, in exercise of the powers conferred by section 6, 8 and 25 of the Environment (Protection) Act, 1986 (29 of 1986) has made the rule herein after called the E-waste (Management and Handling) Rules 2011.
- ▶ Whereas, the said Rules came into effect from 1<sup>st</sup> May 2012 (referred website of [epcb.nic.in](http://epcb.nic.in) or [mppcb.nic.in](http://mppcb.nic.in)).
- ▶ Whereas, these Rules shall apply to every producer, consumer, bulk consumer involved in the manufacturing, sale, purchase and processing of electrical and electronic equipment or components as specified in Schedule 1, collection, dismantler and recycler of E-waste.
- ▶ Whereas under section 3 ( c ) of said rule defines "bulk consumer" as bulk users of electrical and electronic equipment such as Central Government or State Government Departments, public sector undertakings, banks, educational institutions, multinational organizations, international agencies and private companies that are registered under the Factories Act, 1948 and Companies Act, 1956;
- ▶ Whereas, this is obligatory to bulk consumer under section 6(1) of the said Rules shall ensure that e-waste generated by them is channelized to authorized collection centers or registered dismantlers or recyclers or is returned to pick up or take back services provided by the producers, and under section 6(2), bulk consumers shall maintain records in Form-2 available for scrutiny by the MPPCB. Government of Madhya Pradesh also issued a office order to all Government departments to effective implementation of E-Waste (M&H) Rules in the state vide letter dated 08.08.2014(available at [mppcb.nic.in](http://mppcb.nic.in))
- ▶ Failure to comply the said obligation is punishable offence under section 15 of E(P) Act, 1986
- ▶ In order to assist for compliance such rules, the State Pollution Control Board has opened a cell for bulk consumers under Sh H.S.Malviya, Executive Engineer, Phone no 09425017278.

To,

  
(A.A. MISHRA)  
Member Secretary

- Copy to : a) To the secretaries of all departments, Government of M.P. as per 1st enclosed.  
b) All the heads of the concerned agencies of the Government

OK

1.	Addl.Chief Secretary Planning, Economics and Statistics Department , Room No. 113, Mantralaya, Bhopal
2.	Addl.Chief Secretary Panchayat & Rural Development and Social Justice and Disability Welfare, Room No. 145, Mantralaya, Bhopal
3.	Addl.Chief Secretary Department of cottage and village industries,Public GrievancesDepartment Room No. 112, Mantralaya, Bhopal
4.	Addl.Chief Secretary Finance Department Room No. 212, Mantralaya, Bhopal
5.	Addl.Chief Secretary School Education and New and renewable Energy Department Room No. 82, Mantralaya, Bhopal
6.	Addl.Chief Secretary Backward Class & Minority Welfare Room No. 241, Mantralaya, Bhopal
7.	Principal Secretary GAD, Science and Technology department,GAD ,Room No. 448, Mantralaya, Bhopal
8.	Principal Secretary Home Department Room No. 434, Mantralaya, Bhopal
9.	Principal Secretary Parliamentary Affairs Room No. 312, Mantralaya, Bhopal
10.	Principal Secretary Agriculture Production Commissioner Room No. 242, Mantralaya, Bhopal
11.	Principal Secretary Forest Department Room No. 341, Mantralaya, Bhopal
12.	Principal Secretary Law and Legislative (Election) Work Election Office, Arera Hills, Bhopal
13.	Principal Secretary Jail Department Room No. 61, Mantralaya, Bhopal
14.	Principal Secretary Narmada Valley Development Room No. 222, Mantralaya, Bhopal

15.	Principal Secretary Water Resources, Horticulture and Food Processing Department Room No. 227, Mantralaya, Bhopal
16.	Principal Secretary Animal Husbandry Room No. 125, Mantralaya, Bhopal
17.	Principal Secretary Chief Minister & Aviation Room No. 507, Mantralaya, Bhopal
18.	Principal Secretary Higher Education Department Room No. 309, Mantralaya, Bhopal
19.	Principal Secretary Scheduled Caste Welfare Room No. 64, Mantralaya, Bhopal
20.	Principal Secretary Fishermen Welfare and Fisheries Development Department Room No. 311, Mantralaya, Bhopal
21.	Principal Secretary Commercial Tax, Culture and Religious Trusts and Endowments Room No. 96, Mantralaya, Bhopal
22.	Principal Secretary Public Health and Family Welfare, Bhopal Gas Tragedy Relief and Rehabilitation, Ayush Room No. 325, Mantralaya, Bhopal
23.	Principal Secretary Technical Education and Skills Development Room No. 407, Mantralaya, Bhopal
24.	Principal Secretary Medical Education Department Room No. 130, Mantralaya, Bhopal
25.	Principal Secretary Sports & Youth Welfare Department, Denotified Nomadic and Sem-Nomadic Caste Welfare Department, Room No. 305, Mantralaya, Bhopal
26.	Principal Secretary, Energy Room No. 97, Mantralaya, Bhopal
27.	Principal Secretary Commerce, Industries and Employment Room No. 310, Mantralaya, Bhopal
28.	Principal Secretary, Finance Department Room No. 321, Mantralaya, Bhopal
29.	Principal Secretary, Womens and Child Development Room No. 204, Mantralaya, Bhopal
30.	Principal Secretary, Agriculture Welfare and Agriculture Development,

	Biodiversity and Biotechnology Department Room No. 83, Mantralaya, Bhopal
31.	Principal Secretary, Urban Administration & Development and Environment Department Room No. 210, Mantralaya, Bhopal
32.	Principal Secretary, GAD (Personnel) and Public Health Engineering Room No. 411, Mantralaya, Bhopal
33.	Principal Secretary, Cooperative Department Room No. 339, Mantralaya, Bhopal
34.	Principal Secretary, Scheduled Caste Welfare, Room No. 111, Mantralaya, Bhopal
35.	Principal Secretary, Social Justice and Disability Welfare, Mantralaya, Bhopal,
36.	Principal Secretary, Food and Civil Supplies and Consumer Protection Room No. 307, Mantralaya, Bhopal,
37.	Principal Secretary, Transport and Public Work Department, Room No. 321, Mantralaya, Bhopal
38.	Principal Secretary, (Coordination) Chief Secretary Office, Room No. 421, Mantralaya, Bhopal
39.	Principal Secretary, Labour Department, Room No. 3228, Mantralaya, Bhopal
40.	Principal Secretary Revenue, Rehabilitation, Room No. 326, Mantralaya, Bhopal
41.	Principal Secretary, Chief Minister and Public Relation, Room No. 532, Mantralaya, Bhopal
42.	Principal Secretary, Law and Legislative Affairs, Mantralaya, Bhopal
43.	Secretary, Home, Mantralaya, Bhopal
44.	Secretary, Scheduled Caste Welfare, Mantralaya, Bhopal
45.	Secretary, Commerce, Industry and Employment, Room No. 305, Mantralaya, Bhopal
46.	Secretary, Urban Administration & Development, Mantralaya, Bhopal
47.	Secretary, Chief Minister & Public Work Department, Mantralaya, Bhopal
48.	Secretary, School Education Department, Mantralaya, Bhopal
49.	Secretary, Mineral Resources Room No. 206, Mantralaya, Bhopal
50.	Secretary, Chief Minister & Information Technology Department, Public Service Management and Tourism, Mantralaya, Bhopal

51.	Secretary, Finance Department, Mantralaya, Bhopal
52.	Secretary, Commercial Tax, Mantralaya, Bhopal
53.	Secretary, Public Health and Family Welfare Department, Room No. 104, Mantralaya, Bhopal
54.	Secretary, Higher Education Department, Mantralaya, Bhopal
55.	Secretary, Panchayat and Rural Development, Room No. 226, Mantralaya, Bhopal
56.	Secretary, ST Welfare Department, Room No. 81, Mantralaya, Bhopal
57.	Secretary, Water Resources Mantralaya, Bhopal
58.	Secretary, Law & Legislative (Election) Work, Mantralaya, Bhopal
59.	Secretary, Home Department, Room No. 431, Mantralaya, Bhopal
60.	Secretary, Forest Department, Room No. 95, Mantralaya, Bhopal
61.	Secretary, Public Work Department, Room No. 225, Mantralaya, Bhopal
62.	Principal Secretary, Hon'ble Governor, Mantralaya, Bhopal
63.	Principal Secretary, Vidhansabha, Mantralaya, Bhopal