Serial Number : ……..

MADHAV INSTITUTE OF TECHNOLOGY AND SCIENCE, GWALIOR – 474005

TENDER DOCUMENT

For

Online UPS

Tender: - July 2016

(2016-2017)

Tender Cost: Rs.500/-
EMD is Rs 2000/- (TOTAL)

MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR-05
Tender for Online UPS
(Tender- July 2016)

Sr. No.	Name of Articles with Specification	Make & Model	Unit Price	
			In Fig (Rs.)	In Words (Rs.)
1.	One Online UPS 5.0KVA with minimum 4860VAH (minimum 27AH Batteries, battery and UPS with 2 year warranty) with buy-back of three online UPS of 10KVA each(without battery and nonfunctional) and two online UPS of 5KVA each(without battery and nonfunctional)			

*** Vendor must specify the make and model of each item**

Seal & Sign of Supplier/Agency with Date

MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR - 474005 (M.P.)

General Terms & conditions

1. Tender documents can be obtained against cash payment/ DD(in favour of Director, MITS, Gwalior payable at Gwalior) only of cost of tender form, i.e. Rs.500/-(Non- refundable) on or before 18/07/2016 up to **01:00 PM** from the Institute during working hours.
2. **The tender documents directly downloaded from the website, must be attached with a draft of the tender cost in favour of director, MITS, Gwalior payable at Gwalior.** (web site: www.mitsgwl.ac.in, www.mitsgwalior.in)
3. Earnest money deposit (EMD Rs.2000.00), is to be submitted along with the completed tender form duly sealed in 1st cover. The EMD shall be in the form of demand Draft/Pay order in favour of the **Director, MITS, Gwalior,** payable at Gwalior.
4. Eligibility criteria for applying for the tender.
   i. Valid VAT and Commercial Tax registration for the similar work on the date of application.
   ii. Latest income Tax clearance certificate.
   iii. TIN Number
   iv. Proof of past satisfactory assignment of the same nature done in the reputed departments.

   These certificates are to be put inside the 1st envelope.

   The tenders shall submit the tender in two sealed envelopes ***marked as 1st and 2nd***. **The first envelope should contain the E.M.D. and copies of all relevant documents pertaining to eligibility criteria and second envelope should contain the tender form of the price bid.** In case, the 1st cover is not annexed for eligibility criteria in the proper form as mentioned above in clause (4), and/or is without E.M.D., the envelope marked 2nd will not be opened at all and the same will be rejected and no representation shall be entertained in this regard**. *These two envelops are to be put inside the third separate envelop.***
5. **All sealed cover envelops** must be super scribed **"Tender for Online UPS*" with* Red Ink on the top of envelop.**
6. The last date & time of submission of tender is, (on or before) 18/07/2016 upto **03:00PM.**
7. Tender will be opened on 18/07/2016 **at 03:15 PM.** The second envelope of only **the eligible tenderers** will be opened on the same day.
8. Telegraphic/Fax and conditional tenders shall not be accepted.
9. Director, MITS, Gwalior, reserves the rights to accept or reject any or all tenders without assigning any reason thereof.
10. The rates should be F.O.R. at site (Institute Premises) & no extra charges on this account (for octroi, VAT, and surcharge etc.) shall be payable to the suppliers.
11. Our Institute is exempted to pay excise duty.
12. **The rates should include all materials, labour charges, profit & relevant taxes, if any**.
13. The tenders, whose tender is accepted, shall have to sign an agreement as per the given format.
14. Any amount due or becoming due for the tenders shall be covered from their bills.
15. The competent authority reserves the right to increase or decrease the quantity of any item of supply, during the currency of contract. The tenders will be bound to comply with the order of the competent authority without any claim and compensation.
16. The competent authority to dispose off the tenders will have the right of rejecting all or any part of the tender without assigning any reason; **even the lowest tender does not necessarily qualify for the order.**
17. The rates should be competitive and workable.
18. Any controversy will be subjected to disposal in Gwalior jurisdiction only.
19. The Income Tax and Commercial Tax shall be deducted from the bills as per the rules.
20. The whole supply should be satisfactorily executed within stipulated time from the date of issue of order. Time extension will not be permitted.
21. The tenders shall execute the work as per specifications mentioned in the supply order.
22. Before making any supply of any materials to the Institute, the tender shall get it approved by the competent authority or his representative; otherwise the supply shall not be approved. To check the rest of supply, he should submit the approved sample in our office, if items do not belong to reputed or registered make.
23. The tender should satisfy himself regarding the magnitude of the supply & no claim on this account shall be entertained.
24. Warranty period should be clearly specified as per the latest term and condition of the original manufacturers and the parts and labour costs are to be included for the full warranty period.
25. The warranty period will be considered from the date of supply of the items.
26. A duly constituted committee of the Institute may inspect the supply made by the tender at other place. The committee may also inspect infrastructure of those applicants who qualify the eligibility criteria in clause- 4, for satisfaction.
27. M.I.T.S. Gwalior will have the right to check the samples before supply.
28. Payment will be made after the successful and satisfactory supply.
29. Validity of rates will be for one year from the date of opening the tender.

(Dr. O.P.Paliwal)
REGISTRAR

I have studied the above general conditions of contract and shall abide by them.

Date:

Seal & Signature of the Agency/ Firm