

**Cost of Tender Form : Rs. 5000/-**

**Serial Number : .....**

**MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE,  
GWALIOR – 474 005**



**TENDER DOCUMENT**

**FOR**

**Supply, Erection and Operation of Machine  
Roomless Lift of 6 and 8 Stops**

**2<sup>nd</sup> Call**

**Tender, June - 2015**

**The Tender Document contains Pages ..... From Page No. .... to .....**

## MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR - 05

### **TENDER FOR LIFTS(2<sup>nd</sup> Call)**

Sealed tenders are invited from manufacturers/suppliers/Contractors, who are registered in 'A' Class electrical in MP PWD and having PAN and TIN number, for the supply, erection and operation of machine roomless lift of 6 and 8 stops of standard makes.

S. No.	Category of Tenders	Earnest Money (Rs.)	Cost of Tender Form (Rs.)
1.	SUPPLYING AND FIXING OF MACHINE ROOMLESS LIFT – 6 & 8 STOPS	15000/-	5000/- (Non Refundable)

The tender form can be obtained from the office of the undersigned, on or before **15-06-15** upto **1.00 PM** by depositing the cost of tender form in cash (Non-refundable) in the Institute working hours. The last date for the submission of completed tender form is **15-06-15** upto **3.00 PM** and tenders will be opened on **15-06-15** upto **4:00 PM** in the presence of the tenders or their representatives. The tender documents can be downloaded from the web-site [www.mitsgwl.ac.in/](http://www.mitsgwl.ac.in/) [www.mitsgwalior.in](http://www.mitsgwalior.in). The tenders directly downloaded from the website, must be attached with a Draft/Pay order in favour of the **Director, MITS, Gwalior**, payable at Gwalior, of the tender cost.

**(Dr. Sanjeev Jain)**  
**Director**

# MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR - 474005 (M.P.)

## General Terms & Conditions

1. Tender documents can be obtained against cash payment/ DD(in favour of Director, MITS, Gwalior payable at Gwalior) only of cost of tender form (Non- refundable) on or before **15-06-15** upto **1.00 PM** from the Institute during working hours.
2. **The tender documents directly downloaded from the website, must be attached with a draft of the tender cost in favour of director, MITS, Gwalior payable at Gwalior.** (web site: [www.mitsgwl.ac.in](http://www.mitsgwl.ac.in))
3. Earnest money deposit (EMD), is to be submitted along with the completed tender form duly sealed in 1<sup>st</sup> cover. The EMD shall be in the form of demand Draft/Pay order in favour of the **Director, MITS, Gwalior,** payable at Gwalior.
4. Eligibility criteria for applying for the tender.
  - i. Valid VAT and Commercial Tax registration for the similar work on the date of application.
  - ii. Latest income Tax clearance certificate.
  - iii. TIN Number
  - iv. Proof of past satisfactory assignment of the same nature done in the reputed departments.

These certificates are to be put inside the 1<sup>st</sup> envelope.

The tenders shall submit the tender in two sealed envelopes *marked as 1<sup>st</sup> and 2<sup>nd</sup>*. **The first envelope should contain the E.M.D. and copies of all relevant documents pertaining to eligibility criteria and second envelope should contain the tender form of the price bid.** In case, the 1<sup>st</sup> cover is not annexed for eligibility criteria in the proper form as mentioned above in clause (4), and/or is without E.M.D., the envelope marked 2<sup>nd</sup> will not be opened at all and the same will be rejected and no representation shall be entertained in this regard. ***These two envelopes are to be put inside the third separate envelop.***
5. **All sealed cover envelopes** must be super scribed “*Category of Tender Form \_\_\_\_\_*”& “*Category No \_\_\_\_\_*” **with Red Ink on the top of envelop.**
6. **In case one vendor apply for more than one categories, the tender form of each category must be sent in separate sealed envelope.**
7. The last date & time of submission of tender is, (on or before) **15-06-15** upto **3.00 PM.**
8. Tender will be opened on **15-06-15** upto **3.30 PM.** The second envelope of only **the eligible tenders** will be opened at **4:00PM** on the same day.
9. Validity of the rates will be up to **14-06-2016** from the date of opening of the tenders.
10. Telegraphic/Fax and conditional tenders shall not be accepted.
11. Director, MITS, Gwalior, reserves the rights to accept or reject any or all tenders without assigning any reason thereof.
12. The rates should be F.O.R. at site (Institute Premises) & no extra charges on this account (for octroi, VAT, and surcharge etc.) shall be payable to the suppliers.
13. Our Institute is exempted to pay excise duty.
14. **The rates should include all materials, labour charges, profit & relevant taxes, if any.**
15. The tenders, whose tender is accepted, shall have to sign an agreement as per the given format.
16. Any amount due or becoming due for the tenders shall be covered from their bills.
17. The competent authority reserves the right to increase or decrease the quantity of any item of supply, during the currency of contract. The tenders will be bound to comply with the order of the competent authority without any claim and compensation.
18. The competent authority to dispose off the tenders will have the right of rejecting all or any part of the tender without assigning any reason; **even the lowest tender does not necessarily qualify for the order.**
19. The rates should be competitive and workable.
20. Any controversy will be subjected to disposal in Gwalior jurisdiction only.
21. The Income Tax and Commercial Tax shall be deducted from the bills as per the rules.
22. The whole supply should be satisfactorily executed within stipulated time from the date of issue of order. Time extension will not be permitted.
23. The tenders shall execute the work as per specifications mentioned in the supply order.
24. Before making any supply of any materials to the Institute, the tender shall get it approved by the competent authority or his representative; otherwise the supply shall not be approved. To check the rest of supply, he should submit the approved sample in our office, if items do not belong to reputed or registered make.
25. The tender should satisfy himself regarding the magnitude of the supply & no claim on this account shall be entertained.
26. Warranty period should be clearly specified as per the latest term and condition of the original manufacturers and the parts and labour costs are to be included for the full warranty period.
27. The warranty period will be considered from the date of supply of the items.
28. A duly constituted committee of the Institute may inspect the supply made by the tender at other place. The committee may also inspect infrastructure of those applicants who qualify the eligibility criteria in clause- 4, for satisfaction.
29. M.I.T.S. Gwalior will have the right to check the samples before supply.
30. Payment will be made after the successful and satisfactory supply.

(Dr. Sanjeev Jain)  
Director

I have studied the above general conditions of contract and shall abide by them.

Date:.....

Seal & Signature of the Agency/ Firm

**MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR**  
**TENDER FOR LIFTS(2<sup>nd</sup> Call)**

Sealed tenders are invited from manufacturers/suppliers/Contractors, who are registered in 'A' Class electrical in MP PWD and having PAN and TIN number, for the **supply, erection and operation of machine roomless lift of 6 and 8 stops of standard makes.**

The tender document can be obtained through **cash payment of Rs. 5000/- (Non-refundable)** from the office of the undersigned, on or before **15-06-15** up to **1:00 PM** during working days. The Last date for the submission of completed tender form is **15-06-15 up to 3:00 PM** and shall be opened on the **same day at 4:00 PM.** For details please visit Institute web site [www.mitsgwlalior.in](http://www.mitsgwlalior.in)/[www.mitsgwl.ac.in](http://www.mitsgwl.ac.in).

**DIRECTOR**

**MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR - 05**

**Ref. No. ....**

**Date : ....**

**To,**

.....

.....

.....

**Sub. : Publication of Tender Notice.**

Please publish the above Tender Notice in the minimum space (8cm x 4 cm) in **Newspaper** on ..... and send your bill in duplicate for payment.

Thanking you,

**DIRECTOR**

**Copy to :**

- 1. Dean Administration**
- 2. Director Office**
- 3. Maintenance Cell**
- 4. Web Manager**
- 5. Accounts Section**
- 6. Office file**