Serial Number:

MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE GWALIOR-474005

TENDER DOCUMENT

For

Sports Items

Tender – August-2015

EMD is Rs 2000/-

Cost of Tender Document Rs.500 (Non Refundable)
Tender Document Contains 04 Pages from page 01 to 04

MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR-05

TENDER NOTICE

Sealed tenders are invited from manufacturers/ authorized dealers/ reputed suppliers, who are registered in the department of Sales Tax and are having latest income Tax clearance certificate & TIN number.

Cat. No.	Category of Tenders	Earnest Money (Rs.)	Cost of Tender Form (Rs.)
1.	Sports Items	2000/-	500/-

The tender form can be obtained from the office of the undersigned, on or before 10/08/15 up to 1:00 PM by depositing the cost of tender form in cash (Non-Refundable) in the institute working hours. The last date for the submission of completed tender form is 10/08/15 up to 3:00 PM and tenders will be opened on 10/08/15 at 4:00 PM in the presence of the tenders or their representatives. The tender documents can be downloaded from the web-site www.mitsgwl.ac.in. The tenders directly downloaded from the website must be attached with a Draft/ Pay order in favour of the Director, MITS, Gwalior, payable at Gwalior, of the tender cost.

MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR
TENDER NOTICE

Sealed tenders are invited from manufacturers/ authorize dealers/ reputed suppliers, who are registered in the department of sales Tax and are having latest income tax clearance certificate and TIN number.

Sports equipments: Earnest money Rs. 2,000/- Cost of Tender Form Rs.500/-

The tender document can be obtained from the office of the undersigned, on or before 10/08/15 upto 1:00PM by depositing the cost of tender form in cash (Non-refundable) in the institute working hours. The Last date for the submission of completed tender form is 10-08-15 up to 3:00 PM and tenders will be opened on the 10/08/15 at 4:00 PM in the presence of the tenders or their representatives. The tender documents can be downloaded from the website www.mitsgwalior.in. The tenders directly downloaded from the website, must be attached with a draft/pay order in favour of the **Director, MITS, Gwalior**, payable at Gwalior, of the tender cost.

DIRECTOR

MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR - 05

Ref. No. …….. **Date : ……..**

To,

……

……

……

Sub. : Publication of Tender Notice.

Please publish the above Tender Notice in the minimum space (8cm x 4 cm) in **Newspaper** on **…….** and send your bill in duplicate for payment.

Thanking you,

DIRECTOR

Copy to :
1. **Dean Administration**
2. **Director Office**
3. **Sports Office**
4. **Web Manager**
5. **Accounts Section**
6. **Office file**

MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR-05

Sports Items
Tender- 2015

S. No.	Name of Item	Specifications	Unit Price	
			In fig	In words
1.	Football	Nivia Force Vision, Cosco Gold, Nivia Force-II PU competition		
2.	Football Net	All Double Nylon Good Quality		
3.	Badminton Shuttle Cock	Yonex Nylon Mavis 350		
4.	Badminton Net	Nylon No. 1 Good Quality		
5.	Volleyball	Nivia Spot Volley/Cosco Super Volley		
6.	Volleyball Net	Cotton 4 side Niwar Tape No 1 Quality/		
7.	Table Tennis Table	Stag-Championship, Metco 9001/9002		
8.	T. T. Ball	Stiga, Stag (ITTF Approved)		
9.	T. T. Net	Stag Net Nylon		
10.	T. T. Post with Net	Stag		
11.	Cricket Bat	SS,SG,BDM		
12.	Cricket Ball	SG Club/SS Club		
13.	Cricket Batting Leg Guard	SG Club/SS		
14.	Wicket Keeping Leg Guard	SG Club/SS		
15.	Batting Gloves	SG Club/SS		
16.	W. K. Gloves	SG League, SS Match		
17.	Stumps	Standard Size good Quality		
18.	Cricket Helmet	SG /SS		
19.	Basketball	Nivia Top Grip		
20.	Basketball Net	Nivia/Cosco		
21.	Ground Marking Powder	Fine Powder		
22.	Kit Bag	SG//SS/BDM		
23	Sports Kit (T shirt, Shorts, T shirt full sleeves, Trousers(Cricket))	With No. and MITS Name		

Seal and Sign of the Supplier with Date

MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR - 474005 (M.P.)

General Terms & Conditions

1. Tender documents can be obtained against cash payment/ DD(in favour of Director, MITS, Gwalior payable at Gwalior) only of cost of tender form (Non- refundable) on or before **10/08/15** up to 1**.00 PM** from the Institute during working hours.
2. **The tender documents directly downloaded from the website, must be attached with a draft of the tender cost in favour of director, MITS, Gwalior payable at Gwalior.** (web site: www.mitsgwl.ac.in)
3. Earnest money deposit (EMD), is to be submitted along with the completed tender form duly sealed in 1st cover. The EMD shall be in the form of demand Draft/Pay order in favour of the **Director, MITS, Gwalior,** payable at Gwalior.
4. Eligibility criteria for applying for the tender.
   i. Valid VAT and Commercial Tax registration for the similar work on the date of application.
   ii. Latest income Tax clearance certificate.
   iii. TIN Number
   iv. Proof of past satisfactory assignment of the same nature done in the reputed departments.

   These certificates are to be put inside the 1st envelope.
   The tenders shall submit the tender in two sealed envelopes ***marked as 1st and 2nd***. **The first envelope should contain the E.M.D. and copies of all relevant documents pertaining to eligibility criteria and second envelope should contain the tender form of the price bid.** In case, the 1st cover is not annexed for eligibility criteria in the proper form as mentioned above in clause (4), and/or is without E.M.D., the envelope marked 2nd will not be opened at all and the same will be rejected and no representation shall be entertained in this regard**.** ***These two envelops are to be put inside the third separate envelop.***
5. **All sealed cover envelops** must be super scribed **"C*ategory of Tender Form*_____*"& "*Category *No*_____*" with* Red Ink on the top of envelop.**
6. **In case one vendor apply for more than one categories, the tender form of each category must be sent in separate sealed envelope.**
7. The last date & time of submission of tender is, (on or before) **10-08-15** upto **3.00 PM.**
8. Tender will be opened on **10-08-15** at **4.00 PM.** The second envelope of only **the eligible tenders** will be opened at **4:50PM** on the same day.
9. Validity of the rates will be up to **10-08-2016** from the date of opening of the tenders.
10. Telegraphic/Fax and conditional tenders shall not be accepted.
11. Director, MITS, Gwalior, reserves the rights to accept or reject any or all tenders without assigning any reason thereof.
12. The rates should be F.O.R. at site (Institute Premises) & no extra charges on this account (for octroi, VAT, and surcharge etc.) shall be payable to the suppliers.
13. Our Institute is exempted to pay excise duty.
14. **The rates should include all materials, labour charges, profit & relevant taxes, if any**.
15. The tenders, whose tender is accepted, shall have to sign an agreement as per the given format.
16. Any amount due or becoming due for the tenders shall be covered from their bills.
17. The competent authority reserves the right to increase or decrease the quantity of any item of supply, during the currency of contract. The tenders will be bound to comply with the order of the competent authority without any claim and compensation.
18. The competent authority to dispose off the tenders will have the right of rejecting all or any part of the tender without assigning any reason; **even the lowest tender does not necessarily qualify for the order.**
19. The rates should be competitive and workable.
20. Any controversy will be subjected to disposal in Gwalior jurisdiction only.
21. The Income Tax and Commercial Tax shall be deducted from the bills as per the rules.
22. The whole supply should be satisfactorily executed within stipulated time from the date of issue of order. Time extension will not be permitted.
23. The tenders shall execute the work as per specifications mentioned in the supply order.
24. Before making any supply of any materials to the Institute, the tender shall get it approved by the competent authority or his representative; otherwise the supply shall not be approved. To check the rest of supply, he should submit the approved sample in our office, if items do not belong to reputed or registered make.
25. The tender should satisfy himself regarding the magnitude of the supply & no claim on this account shall be entertained.
26. Warranty period should be clearly specified as per the latest term and condition of the original manufacturers and the parts and labour costs are to be included for the full warranty period.
27. The warranty period will be considered from the date of supply of the items.
28. A duly constituted committee of the Institute may inspect the supply made by the tender at other place. The committee may also inspect infrastructure of those applicants who qualify the eligibility criteria in clause- 4, for satisfaction.
29. M.I.T.S. Gwalior will have the right to check the samples before supply.
30. Payment will be made after the successful and satisfactory supply.

(Dr. Sanjeev Jain)
Director

I have studied the above general conditions of contract and shall abide by them.

Date:……..

Seal & Signature of the Agency/ Firm