

Rs. 5,000/-
Or equivalent in US \$
FORM NO. -.....

MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR (M.P.)

(A Government aided Autonomous institute, under R.G.P.V., Bhopal)

Race Course Road, Gola Ka Mandir Gwalior-474005

Ph. : +91-0751-2409300, Fax : +91-0751-2364684

Web : www.mitsgwl.ac.in or www.mitsgwalior.in

**APPLICATION FORM FOR PERSON OF INDIAN ORIGIN/FOREIGN NATIONALS /
CHILDREN OF INDIAN WORKERS SERVING IN GULF COUNTRIES.**

FOR

ADMISSION TO FIRST YEAR MCA COURSE

(SESSION 2015-2016)

AFFIX SELF SIGNED
PASSPORT SIZE LATEST
PHOTOGRAPH

COURSE FOR WHICH APPLIED: MASTER IN COMPUTER APPLICATION (MCA)

1. DETAILS OF CANDIDATE:

(A) Name (IN BLOCK LETTERS) _____
(First Name) (Surname)

(B) Address for Correspondence _____
City _____ State _____ Country _____
Pincode _____ Phone No. _____
E-mail add. _____

(C) Date of Birth _____ Date _____ Month _____ Year _____

(D) Passport No. _____

(E) Issuing Authority _____

2. DETAILS OF QUALIFYING EXAMINATION

(A) Name of Examination _____

(B) Year of Passing _____

(C) Aggregate Marks (%) _____

(D) University _____

(E) Proof of Equivalence _____

3. SPECIFY, IF ANY HIGHER EXAMINATION IS PASSED

(A) Name of Examination _____

(B) Year of Passing _____

(C) Aggregate Marks (%) _____

(D) Board/University _____

4. Are you a **PIO/FOREIGN NATIONAL/GULF COUNTRY** candidate? **PIO/FN/GC**
(Strike out whichever is not applicable)

5. If you are a **GULF COUNTRY candidate**, enclose a certificate from concerned Indian Diplomatic Mission (Embassy)/Chancellery/Commission to the effect that your Father/Mother is serving in that country as worker such as Meson, Carpenter, Nurses or any job not above this level. Give details of certificate:

(A) Country _____
(B) Issuing Authority _____
(C) Date & Number _____
(D) Organization (where working) _____

6. If you are a **PIO candidate**, then give the details of the person, who held Indian Passport. (Candidate/Parent/Grand Parent) (Strike out whichever is not applicable)

(A) Name of Person _____
(B) Passport No. _____
(C) Date of Issue _____
(D) Issuing Authority _____
(E) Country _____

7. If you are a **FOREIGN NATIONALS candidate**, give details:

(A) Name _____
(B) Passport no. _____
(C) Issuing Authority _____
(D) Nationality/Citizenship _____
(E) Country _____

8. Details of Father

(A) Name _____
(B) Occupation _____
(C) Passport No. _____
(D) Issuing Authority _____

9. Details of Mother

(A) Name _____
(B) Occupation _____
(C) Passport No. _____
(D) Issuing Authority _____

10. Permanent Address of Parent

City _____ State _____
Country _____ Pincode _____
Phone No. _____ Fax No. _____
Email _____

11. Present Address of Parent

City _____ State _____
Country _____ Pincode _____
Phone No. _____ Fax No. _____
Email _____

12. Details of the Demand Draft in case the application form has been downloaded.

- (A) Demand Draft No. _____
(B) Date of Issue _____
(C) Issuing Bank _____
(D) Amount _____

(Rs. 5000/- or Equivalent in US \$ in favour of “Director, MITS” payable at Gwalior.)

13. DECLARATION BY THE CANDIDATE

I, _____ solemnly declare that the above information is correct and I know that my admission is liable to be cancelled, if any of the above information, is found incorrect. I agree to provide all the additional information and certificates required for the consideration of my application. I undertake to abide by the rules and regulation of the Institute during the period of study, if I am admitted to the course.

Date : _____

Place: _____

(Signature of Candidate)

(Signature of Parent)

INSTRUCTIONS FOR PIO/FOREIGN NATIONALS/GC CANDIDATES

- I. Seats reserved for PIO/ FN/ GC candidates** in Madhav Institute of Technology and Science, Gwalior are as under:

Master in Computer Application (MCA) 3Year Course

<i>S.No.</i>	<i>Branch</i>	<i>No. of Seats</i>
1.	MCA	9

II. DEFINITIONS :

- (A) **Persons of Indian Origin (PIO)** : Persons who are citizens of other Countries (except Pakistan & Bangladesh) who at any time held an Indian Passport, or who or either of his parents or any of his grand parents was a citizen of India by virtue of the provisions of the Constitution of India or Sec 2(b) of Citizenship Act, 1955(Act No. 57 of 1955).
- (B) **Foreign Nationals (FN)** : Citizens of all Countries other than India, who are not of Indian origin as defined under PIO.
- (C) **Gulf Country Candidate (GC)** : Children of Indian workers serving in the gulf countries.

III. BASIC ELIGIBILITY CRITERIA:

The candidates shall be considered for admission to First Year **MCA. course (3Year)** against **PIO/Foreign Nationals/ GC** seats who have passed the qualifying examination (i.e. Graduation from recognized University) or equivalent examination.

Eligibility for admission:-

A candidate seeking admission to MCA Course should be a Graduate with at least 50% marks in aggregate of any UGC/AICTE approved Indian University or from a foreign University recognized by Association of Indian Universities (AIU) or institute recognized by the concerned University as equivalent thereto. The Bachelor's degree must be of minimum three years duration in any discipline with Mathematics as compulsory or an additional subject at Higher Secondary (10+2) level.

- IV.** The application in prescribed proforma must be sent to the Institute along with:

- (A) Mark sheets of Graduation or equivalent examination from recognized University.
- (B) A certificate proving PIO (Persons of Indian Origin) /FN (Foreign National)/GC status.
- (C) A certificate from competent authority of the organization, where working.

- V.** The completed application in prescribed proforma must reach the office of The Director, Madhav Institute of Technology & Science, Gwalior, Rece course Road, Gola Ka Mandir, Gwalior **on or before 5:00 PM** on

- VI.** The candidate shall be required to report to the Institute along with his/her Father or Mother or Local Guardian to the Institute to complete formalities of admission on the date of counseling. If father and mother both are not alive, then the signature of the Guardian shall be allowed and admitted on the declarations, provided proper certificate of Guardianship is produced.

- VII. The candidates shall be required to deposit the fee of US \$ 3000/- per year plus Caution Money of US \$ 1500 (refundable) payable once, plus all other fee and guarantees as per rules as a pre-requisite for admission. The Candidate is therefore required to bring certified Bank-References for paying capacity.
- VIII. The provision of Transfer from one Institute to other Institute in M.P. shall not be applicable.
- IX. The hostel-accommodation shall be available as per Institute rules applicable in such cases.
- X. Photocopies of all relevant documents must be attached as per LIST.
- XI. The candidate is required to bring certificate of annual income of Father/Mother/Guardian.
- XII. The candidate must submit College Leaving Certificate (Transfer Certificate) in original at the time of admission or within seven days of his admission.
- XIII. The candidate must attend all the classes regularly. If he remains absent continuously from the classes for more than fifteen days, his admission is liable to be cancelled.
- XIV. For any dispute in connection with your admission, the interpretation given by the Director of the Institute shall be final. The jurisdiction of the Court of Law at Gwalior shall be binding for judicial review in all matters related to it or arising out of it.

DIRECTOR

LIST
CONCERNING DOCUMENTS TO BE SUBMITTED AT THE TIME OF
ADMISSION & REGISTRATION

For Admission & Registration in the Institute the candidate must bring the listed documents in original failing which the offer of admission may be withdrawn.

1. Original Mark sheets of 10th & 12th class of 10+2 system & Graduation or equivalent qualifying examination. (Necessary Condition).
2. Character Certificate in original from the Principal of the last College attended.
3. The original College Leaving Certificate from the last Institute, signed by the Principal.
4. For students who have qualified outside of Madhya Pradesh must bring Migration Certificate.
5. Medical Fitness Certificate by the Registered Medical Practitioner.
6. Gap-Certificate (in case of gap in education).
7. Eligibility certificate.

NOTE : Please bring two certified photocopies of all the documents & two photographs at the time of Registration.

