



MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR

(A Govt. Aided UGC Autonomous Institute Affiliated to RGPV Bhopal)

Agenda of the Internal Quality Assurance Cell (IQAC), Meeting on 19th August 2017

	Welcome and Introduction of members
Item-1:	<p>To brief members about aims and objectives of constituting IQAC:</p> <p>IQAC of the Institute was constituted as per the guidelines of NAAC and UGC to oversee the Quality Standards and their Continuous Maintenance of The Academic and Administrative aspects. The cell consists of members from the Institute, Students representatives, alumni, and representatives of Board of Governors, External Experts have been nominated by the chairman of the Board of Governors.</p> <p>Submitted for Information</p>
Item-2:	<p>To present the existing status, initiatives taken and best practices followed:</p> <p>Will be presented in the meeting</p> <p>Submitted for review and consideration</p>
Item-3:	<p>To review the process and format of Academic Audit:</p> <p>The audit format are submitted for approval</p>
Item-4:	<p>To formulate process and parameters for Admission Auditing, Administrative Audit, Examination Audit and Placement Auditing:</p> <p>It is proposed to have regular auditing of the above activities on biannual basis. The procedure of the same will be prepared and conducted by Member Secretary of IQAC under the guidance of Dean Academics</p> <p>Submitted for approval</p>
Item-5:	<p>To formulate a uniform mechanism for students feedback collection and analysis:</p> <p>As of now we are conducting students feedback on a scale of 1 to 5, it is propose to change the same in to 1 to 10 scale or percentage base analysis.</p> <p>Submitted for approval</p>
Item-6:	<p>Implementation of entry level feedback system:</p> <p>It is proposed to have entry level feedback system, which will be objective based rather than subjective based. This practice will be started from the current academic year to enhance capacity building of students and for designing induction program accordingly.</p> <p>Submitted for approval</p>

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Item-7	<p>To consider the proposal for lecture based quality assurance of teaching learning:</p> <p>Initiatives have been taken to have lecture based quality grading on day to day basis for immediate improvement.</p> <p>Submitted for information</p>
Item-8:	<p>To consider proposal for dynamic evaluation system:</p> <p>It is propose to have examination question papers having a fixed range of various difficulty level questions so that students of different academic abilities can attempt and achieve the grade.</p> <p>Submitted for approval.</p>
Item-9:	<p>To discuss implementation of curriculum restructuring:</p> <p>Choice based curriculum, offering of more elective courses, Interdisciplinary Courses, Internship/Industry Crediting, audit courses from other professions/foreign languages, add on course crediting and Credit transfer provision for on-line courses (including courses of foreign universities/MOOC/SWAYAM)</p> <p>Submitted for approval</p>
Item-10:	<p>To discuss about increasing effectiveness of remedial classes for socio-economically and academically weak students:</p> <p>Submitted for guidance</p>
Item-11:	<p>To discuss use of on-line platforms like MOODLE effectively:</p> <p>MOODLE (Modular Object-Oriented Dynamic Learning Environment) has been started in the Institute and it is proposed to make it mandatory for teaching learning and internal evaluation from the next semester</p> <p>Submitted for approval</p>
	<p>Any other matter with the permission of the Chair</p>

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