

MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR

(A Govt. Aided UGC Autonomous & NACC Accredited Institute Affiliated to RGPV, Bhopal)

Ref. No. DA/MP/19/951

Date: 27/07/2019

NOTICE

Subject: Guidelines for Submission of M.E./ M.Tech Dissertation in soft copy

In the meeting of the Academic Council held on 01.06.2019, it has been decided that the deadline for submitting final M.E./M.Tech Dissertation in soft copy is 31st July (every year).

However, the last date for M.E./M.Tech Dissertation Submission for 2017-18 admitted and all previous batches will be 31st August.

The dissertation (one hard copy, spiral binding) must be submitted to Dean Academics office along with the following:

- (i) List of publication(s)
- (ii) First page of publication(s)
- (iii) Plagiarism Check Certificate duly signed by the candidate, supervisor(s), turnitin administrator & the Head of the Department (enclosed)
- (iv) Only Summary of Plagiarism Check

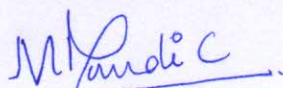
The dissertation must be accompanied by following documents in file along with recommended panel of examiners

- Full plagiarism report (similarity highlighted) along with summary
- Copy of publication(s)
- Copy of notice displayed on notice board for internal presentation
- Report of internal presentation signed by the committee constituted (for the same) and approved by HoD.

After panel is approved and dissertation is signed by the Director,

- (v) A CD must be submitted consisting of a **single pdf file having the full thesis with**
 - a) cover page
 - b) candidate declaration with signatures of all concerned (scanned)
 - c) first page of published paper
 - d) plagiarism summary &
 - e) Plagiarism certificate

The same single pdf file must also be mailed to: deanacademics2@mitsgwalior.in



(Dr. Manjaree Pandit)
Dean Academics

Copy :

- I. All HoDs (of departments running PG programmes)
- II. ADC members
- III. Director office

MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR

(A Govt. Aided UGC Autonomous & NACC Accredited Institute Affiliated to RGPV, Bhopal)

Ref. No. DA/MP/19/ 952

Date: 27/07/2019

NOTICE

Subject: Guidelines for Approving M.E./M.Tech Dissertation for final Viva-voce Examination.

The following guidelines have been framed by the **Academic Development Cell** for approval of the M.E./M.Tech Dissertation for final viva-voce examination, by the department.

Eligibility for permitting Internal Presentation

- 01 International Conference/Journal paper
- Fulfilment of plagiarism guidelines
- Submission of draft thesis/ dissertation to the HoD office (Signed by guide, turnitin admin & Candidate) (along with the application addressed to HoD, seeking permission for internal presentation (Application must be forwarded by guide, after ensuring all the above requirements).
- Draft thesis (Hard Copy Spiral Binding with all Certificates), must accompany.
 - (i) Copy of publication(s)
 - (ii) Complete turnitin report along with the summary in hard copy

Constitution of committee at Department Level for reviewing draft thesis and presentation

- ❖ Supervisor – Convenor
- ❖ Supervisor will propose the names of two faculty members from the department (from relevant area preferably) – Members
- ❖ M.Tech Coordinator – Member
- ❖ HoD/HoD nominee – Member

Internal presentation and approval

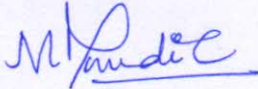
- Notification for internal presentation to be displayed & circulated (at least one day before).
- Evaluation/presentation report submission to HoD (and the same to be communicated to student for correction/ modification).
- After correction/incorporation of suggested modifications, student will again submit the corrected draft & thesis to the same committee for approval.
- Committee will submit the final recommendation to the HoD.
- On the basis of recommendations, HoD will approve the case for further process.
- After this, the candidate will prepare the final draft under the guidance of his/her guide for submission.

Submission of dissertation for final approval

- The dissertation and the panel of examiners (submitted by guide and finalized by the examination committee) along with final spiral bound thesis consisting of (i) List of publication(s)(ii) First page of publication(s) (iii) Plagiarism check certificate duly signed by the candidate, supervisor(s), Turnitin

administrator & the Head of the Department (iv) Summary of Plagiarism Check, will be submitted to the Dean Academics office for processing, along with

- Full plagiarism report (similarity highlighted) along with summary (in separate file)
 - Copy of publication(s)
 - Copy of notice displayed on notice board for internal presentation
 - Report of internal presentation signed by the committee (constituted for the same) and approved by HoD.
-
- After approval from Director, letter for the appointment to examiners will be issued by the examination cell
 - The signed copy of dissertation (Spiral Binding) will be collected by the department/guide.
 - Preparation & submission of CD consisting of (i) a single pdf file made from the approved and signed spiral bound dissertation (ii) complete plagiarism report with summary.
 - The above two files are also to be mailed to deanacademics2@mitsgwalior.in
 - After successful completion of viva-voce examination, the candidate may convert the approved (spiral Binding) dissertation file in hard binding form for personal records and future referencing.



(Dr. Manjaree Pandit)
Dean Academics

Copy :

- I. All HoDs (of departments running PG programmes)
- II. ADC members
- III. Director office

MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR

(A Govt. Aided UGC Autonomous & NAAC Accredited Institute Affiliated to RGPV, Bhopal)

Name of the Department

Plagiarism Check Certificate

This is to certify that I, ----- student of M.E./M.Tech in -----
-----have checked my complete dissertation entitled “-----
-----” for similarity/plagiarism using the “Turnitin” software” available in the
institute.

This is to certify that

- The similarity in my dissertation is found to be.....% {which is within the specified limit of 15-20%}
- Similarity from a single source is% {which is within the specified limit of 4-6%}.
- Self plagiarism in my dissertation is found to be% {which is within the specified limit of 7-8 %}.

The **full plagiarism report along with summary is enclosed.**

Name & Signature of Student:

Date:

Enrolment No.

[Name & Signature of the Supervisor(s) with date]

[Name & Signature of the Turnitin administrator with date]

[Name & Signature of the Head of Department with date]

Name of Title

**A
DISSERTATION**

Submitted to



RAJIV GANDHI PROUDYOGIKI VISHWAVIDYALAYA, BHOPAL (M.P)

In Partial Fulfillment of the Requirement for the Award of Degree of

MASTER OF ENGINEERING/TECHNOLOGY (Whichever is applicable)

**IN
NAME OF DEPARTMENT**

With specialization in

NAME OF SPECIALIZATION

Submitted by

**NAME OF STUDENT
(ENROLLMENT NUMBER)**

Under the guidance of

**NAME OF GUIDE
Designation, Name of Department
MITS, Gwalior**



**NAME OF DEPARTMENT
MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE
GWALIOR-474005 (M.P)
Month, Year**



Madhav Institute of Technology & Science, Gwalior (M.P.)

(A Grant-in-Aid Autonomous Institute Under RGPV Bhopal (M.P), Established in 1957)

CANDIDATE'S DECLARATION

I hereby certify that the dissertation entitled "**Title**" which is being submitted in the partial fulfillment of the requirement for the award of **Master of Engineering/Technology (Whichever is applicable)**, with specialization in **Name of specialization**, is a record of my own work carried out under the supervision and guidance of **Name of Guide**, Designation, Name of Department, Madhav Institute of Technology & Science, Gwalior.

All information in this document has been obtained and presented in accordance with academic rules and ethical conduct. I have fully cited and referenced all material and results that are not original to this work.

To the best of my knowledge the material presented in this dissertation has not been submitted elsewhere for the award of any other degree/diploma.

Date:

NAME OF STUDENT

Place:

This is to certify that the above statement made by the candidate is correct to the best of my knowledge and belief.

Guided by

Name of Guide
Designation, Name of Department
MITS, Gwalior

Approved by

Forwarded by

Name
Professor and Head
Name of Department
MITS, Gwalior

Dr. R. K. Pandit
Director
MITS, Gwalior