



**FACULTY RECRUITMENTS**

Applications are invited for various positions in prescribed proforma from the eligible candidates, belonging to different categories for the permanent position of **Associate Professor and Assistant Professor**, in the area of: **Civil/ Mechanical/ Automobile/Electrical/Electronics/Electronics & Tele-Communication/Computer Science & Engineering and Architecture** of the institute.

**VACANCY STATUS OF UG POSTS:**

Department	Cadre	No. of vacancies in different categories				
		Open	UR	OBC	SC	ST
Civil Engg.	Assistant Prof.	-	01	01	01	01
Mechanical Engg.	Assistant Prof.	-	-	-	-	01
Electrical Engg.	Assistant Prof.	-	01	-	-	01
Electronics Engg.	Assistant Prof.	-	01	-	-	-
Computer Science & Engineering	Assistant Prof.	-	-	-	01	-
Architecture	Associate Prof.	-	01	-	-	01
	Assistant Prof.	-	02	01	01	01
Automobile Engg.*	Assistant Prof.	-	01	-	-	01
Electronics & Telecommunication Engg.*	Assistant Prof.	-	01	-	-	01

\* Under Self Finance

**Abbreviations:**

**ST-** Scheduled Tribe, **SC-** Scheduled Caste, **OBC-** Other Backward Classes & **UR-**Unreserved

**Qualifications and Experiences as per AICTE norms**

**Engineering/Technology**

- **Assistant Professor (Rs. 15600-39100+6000 [AGP ])**

B.E./B.Tech. and M.E./M.Tech. in relevant branch with first class or equivalent either in B.E./B.Tech, or M.E./M.Tech. Aptitude for research is highly desirable.

**Architecture**

- **Assistant Professor (Rs. 15600-39100+6000 [AGP ])**

I<sup>st</sup> class Bachelor's Degree in Arch. with minimum of one year teaching experience as visiting teacher.

**OR**

Bachelor's Degree in Arch. and I<sup>st</sup> class Master's Degree in Arch. with minimum of one year teaching experience as visiting teacher.

- **Associate Professor (37400-67000+9000 [AGP ])**

I<sup>st</sup> class Bachelor's Degree in Arch. and Masters Degree in Arch. with minimum of eight year's experience in teaching/practice/research of which at least three years should be as visiting teacher is desirable.

**OR**

Bachelor's Degree in Arch. and first class Master's Degree in Arch. with minimum of eight years experience in teaching /practice/research of which at least three years should be as visiting teacher.

**OR**

I<sup>st</sup> class Bachelor's Degree in Arch. and Ph.D in Arch. with minimum of eight years experience in teaching/ practice/research of which at least three years should be as visiting teacher.

**HOW TO APPLY:**

Interested candidates are required to apply on prescribed application form available at institute website [www.mitsgwalior.in](http://www.mitsgwalior.in) and submit along with the necessary enclosures and a Demand Draft (Non Refundable) of Rs. 2000/- (Rs. 1600/- for SC/ST of MP Domicile) drawn in favour of “**Director, MITS, Gwalior**” to the office of the **Director** on or before **29.09.2017 up to 4:00 PM** in the A 4 size envelope. The envelope containing application form must be super scribed “**Application for the post of .....**”

Application completed in all respect along with fee & NOC from Present Employer if any, should reach to the office of **The Director, Madhav Institute of Technology and Science, Gola ka Mandir, Gwalior-474005** on or before **29.09.2017 up to 4:00 PM**

**CANDIDATES ARE ADVISED TO READ THE FOLLOWING IMPORTANT NOTES/INSTRUCTIONS CAREFULLY BEFORE FILLING UP THE APPLICATION FORM**

- Qualifications and Pay scales shall be as per AICTE/State Govt./UGC/COA/University norms
- Any amendments made in qualification by AICTE from time to time will be applicable.
- Number of posts indicated are tentative and may increase or decrease as per the requirement of the Institute at the time of interview/appointment.
- The Institute reserves the right to call only short listed candidates for the interview.
- Candidates applying for more than one post or more than one department shall be required to submit separate application forms for each post in the prescribed manner.
- Employed candidates are required to submit their application form through proper channel failing which their applications are liable to be rejected.
- Reservation shall be provided to SC/ST/OBC/Women/PH Candidates as per the norms of the State Govt. of Madhya Pradesh.
- SC/ST/OBC candidates of States other than Madhya Pradesh shall be considered under unreserved category.
- The Institute reserves the right to fill any or none of the above posts.
- In case of number of applications for the post of Assistant Professor is more than 1:10, candidate has to appear written screening test. Successful candidate will be called for interview.
- Equivalence for Ph.D is based on publication of five international Journal Papers, each Journal having a cumulative impact index of not less than 2.0, with incumbent as the main author and all five publications being in the author’s area of specialization.
- Ph.D shall be from a recognized University.
- If a class/division is not awarded minimum of 60% marks in aggregate shall be considered equivalent to 1st class/division. If a Grade Point System is adopted the CGPA will be converted to equivalent percentage (marks) as below.

<b>Grade Point</b>	<b>Equivalent Percentage</b>
6.25	55%
6.75	60%
7.25	65%
7.75	70%
8.25	75%

- Preference will be given to GATE qualified candidates.
- Preference will be given to candidates with higher qualifications and aptitude/experience in research.
- Candidates from other institutions of high repute may also apply with option to join on deputation for a period not less than three years along with NOC for the same from their parent organization.
- Candidates already employed should send their application through proper channel.
- Canvassing in any form and/or bringing in any influence political or otherwise will be treated as a disqualification for the post.
- No interim enquiries/correspondence/communication of any sort will be entertained on the matter.
- The prescribed Essential Qualifications/Experience indicated in the advertisement are bare minimum and mere possession of same will not entitle the candidate to be called for written exam/interview. Where numbers of applications received are large, the candidates may be short listed on the basis of their educational qualifications and experience/on the basis of performance in the written exam conducted for the

purpose. The short listed candidates will be allowed to appear in the interview. Further short listing norms may not be uniform across the departments of the Institute.

- Relaxation in educational qualification and/or experience will be considered in case of exceptionally meritorious candidates, with prior approval of the competent authority.
- Original documents with one set of self attested copies will have to be submitted at the time of interview for verification.
- Application incomplete in any respect and not accompanied by relevant certificates/documents/photograph/ required fee may be rejected.
- All qualifications, experience will be considered as on the last date of the submission of application form.
- The persons with disability (PWD) shall be required to submit the medical certificate of the same in the prescribed form issued by the competent medical authorities for the purpose of employment as per norms at the time of interview, if short listed.
- No TA/DA will be admissible for attending an interview/written exam.

### **DOCUMENTS/CERTIFICATES REQUIRED AT THE TIME OF INTERVIEW**

Following Original Documents, Certificates are to be produced along with self attested copies at the time of interview, including other items if any later on specified on the Institute website or mentioned in the call letter. Failing which the candidate would not be allowed to appear in the interview.

- I. Matriculation/10th Standard or equivalent certificate indicating date of birth, or mark sheet of Matriculation/10th standard or equivalent issued by Central /State Board indicating date of Birth in support of their claim of age. Where date of birth is not available in certificate / mark sheet issued by concerned Educational Board, School leaving certificate indicating date of Birth will be considered.
- II. Degree/Diploma certificate / mark sheet pertaining to all the academic years as proof of educational qualification claimed.
- III. NOC and experience certificate(s) from the Head(s) of Organization(s) Department(s) for the entire experience claimed, clearly mentioning the duration of employment (date, month & year) indicating the basic pay and consolidated pay. The certificate(s) should also mention the nature of duties performed/experience obtained in the post(s) with durations(s).
- IV. Caste certificate by candidate seeking reservation as SC/ST/OBC in the prescribed proforma only from the competent authority indicating clearly the candidate's Caste, the Act/Order under which the Caste is recognized as SC/ST/OBC and the village/town the candidate is ordinarily resident of.
- V. Physically Handicapped certificate in prescribed proforma only issued by the competent authority to the person with Disability for being eligible for appointment to the post on the basis of prescribed standards of Medical Fitness(if applicable).
- VI. Research papers/ Books published etc., if any
- VII. Documentary proof of anything /item claimed in the application form

***Important Note:-***

**Candidates are advised to visit the institute website regularly for further information/update.**

**(Dr. R.K. Pandit)**  
Director



# MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR

(A Govt. Aided UGC Autonomous Institute Affiliated to RGPV, Bhopal, M.P.)

Ph.: 0751-2409397, Fax: 0751-2664684

## DATA SHEET- SUMMARY

### PART (A)

Advertisement No. Advt./F./Estt./2017/01

(To be filled by the candidate in block letters with their own handwriting)

Post Applied For:..... Department .....Category:.....

Are you interested to join on deputation: ..... (Yes/No)

#### Demand Draft Details :

Amount :..... DD No. :..... Date of Issue :..... Bank Name :.....

#### Personal Details & Correspondence Address:

Name :..... Father's Name :.....

Address :.....

City :..... State :..... Pin Code :.....

Phone :..... Mobile No.: ..... Email :.....

#### Educational Qualifications

Degree	Subject/Branch	Board/University/Institute	% or CGPA	Year
BE./B.Tech./B.Arch				
M.E./M.Tech./M.Arch				
Other .....				
Ph.D Broad Area .....	University/Institute: .....			
	Title .....			
GATE (if qualified)	Percentile/AIR .....	Gate Score .....	Year .....	

#### Details of Research Publications

Journal (Accepted)		Seminar/Conference (Accepted)	
National .....	International .....	National .....	International .....

Book Publication Details .....

*Seminar/ Conference*

Organized		Attended	
National	International	National	International

*Teaching/Research work experience, if applicable*

Teaching		Industrial		Research		Other		Total Experience	
Year	Month	Year	Month	Year	Month	Year	Month	Year	Month

**Declaration**

I, hereby, declare that all the information given above, are true to the best of my knowledge and belief and in case it is proved otherwise, I shall be liable for dismissal.

SIGNATURE OF CANDIDATE

( )



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(A Govt. Aided UGC Autonomous Institute Affiliated to RGPV, Bhopal, M.P.)

Ph.: 0751-2409397, Fax: 0751-2664684

Advertisement No. : Advt./F./Estt./2017/01

Application Form for Faculty Position

**(PART-B)**

(To be filled by the candidate in block letters with their own handwriting)

Affix

Self-attested  
Photograph

Post Applied for : ..... Department : .....

Are you interested to join on Deputation ..... (Yes/No)

Category : GEN/SC/ST/OBC.....

(In case of reserved category, please enclose the certificate)

Payment details: Amount Rs:..... Bank Draft No.:..... Date of Issue:.....

Name of the Bank : .....

1. Applicant's Name in Full : ..... (in Block Letters)

..... (in Hindi)

2. Father's Name : .....

3. Mother's Name : .....

4. Date & Place of Birth : .....(DD/MM/YYYY) Age on 01/08/2017 : .....Year ..... Month..... Days

5. Gender : .....

6. (A) Postal Address : .....

.....

City : ..... State : ..... Pin code : .....

Landline No. with STD Code : +91 \_\_\_\_\_ Mobile No.....

**(B) Permanent Address :** .....

.....

City : ..... Pin code : .....

Landline No. with STD Code : +91 \_\_\_\_\_ Mobile No.....

7. Email : .....

8. Nationality : ..... Name of the state which you belong (Domicile) : .....

9. Marital Status : .....

10. Are you physically handicapped? If yes, Give Details.....  
(Enclose certificate)

11. (a) **Educational Qualifications:**

Degree/Diploma	Year	Board/University/Institute	Main Subjects	Division/ Grade	Encl.No.
10+2/ Higher Secondary					
B.E./B.Tech/B.Sc./ Diploma Branch..... Other.....					
M.E./M.Tech/M.Sc./ MCA Branch..... Other.....					
M.Phil					
Ph.D Broad Area .....		University/Institute: .....			
		Title .....			

(b) **Other Examinations Passed**

S.No.	Exam	Year	Subject	Percentile/ Grade/Marks	Encl.No.
1	GATE				
2	NET				
3					

(Please attach abstract of your PG and Ph.D thesis and indicate break in studies, if any, with reasons thereof)

12. Teaching/Work experience (Total): (..... Years .....Months)

(Provide the details in chronological order)

Name of Post Held & Pay Scale	Name of Employer	Date of Joining	Date of Leaving	Total Experience	Encl. No.

**Note: Experience will be taken into consideration only if the application is endorsed by the present employer and certificates of experience are attached. Please indicate break in service, if any with reasons thereof.**

13. a) Research Experience :-

(Enclose separate sheet of A4 size paper, if required)

b) Administrative Experience :-

(Enclose separate sheet of A4 size paper, if required)

14. Professional Achievements :-

(Enclose separate sheet of A4 size paper, if required)

15. Provide the following details:

(Enclose separate sheet of A4 size paper, if required)

a) Research Publications (Journal/Conference/Seminar) :-

b) Projects Completed/Developed :-

c) Thesis supervised :-

d) Consulting Assignments Undertaken :-

- e) Summer/Winter School/Training Program Attended or Organized :-  
 f) Books written/reviewed :-
16. Achievements of last five years :-  
*(Enclose separate sheet of A4 size paper, if required)*
17. Award/Honors/Scholarship :-  
*(Enclose separate sheet of A4 size paper, if required)*
18. Give details if you have been at any time  
 a) Pronounced unfit for Government Service :-  
 b) Dismissed/Removed or debarred from Government service :-  
 c) Convicted in a criminal Court :-
19. Any other information (applicant may mention special qualification or experience benefitting them for recruitment of the service, which has not given above and also how you satisfy the recruitment of advertisement  
*(Enclose separate sheet of A4 size paper, if required)*
20. Membership of Professional bodies/Institutions :-
21. How soon would you be available to take up new appointment? :-
22. Would you like to treat your personal information in this application with enclosures as confidential for RTI Act 2005 provision (Write yes or no).....
23. A short write up (about 200 words) on why I consider myself suitable for the post applied for  
*(Give details on separate sheet of A4 size paper)*
24. **Name, Designation and address of academic references (three):**

S.No.	Name & Designation	Address

**DECLARATION**

I, hereby, declare that all the information given above and the supporting documents are true and correct to the best of my knowledge and belief and in case it is proved otherwise, I shall be liable for dismissal.

**Applicant's Signature & Name**

Place : .....

Date : .....

**List of Enclosures attached**

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.



**ENDORSEMENT**

**(The application be sent through proper Channel)**

The applicant Dr./Mr./Ms.....

S/O/D/O/W/O.....is employed as..... in

the department ..... in ..... (Temporary/Permanent/Regular)

Position since.....and is drawing a Basic pay of Rs. .... per month in the

scale of Rs. .... The Institute does not have any objection, if the candidate joins Madhav Institute of

Technology & Science, Gwalior.

Place:.....

Date:.....

**Signature of Forwarding Officer**

**with Designation and Stamp**