



**APPOINTMENT OF PROFESSORS/ASSOCIATE PROFESSORS/ASSISTANT PROFESSOR
IN PROPOSED MANAGEMENT PROGRAM ON CONTRACT BASIS**

Institute is intended to appoint Professor/Associate Professor/Assistant Professor on temporary basis (purely contract basis) for the Proposed Management Program (MBA) of Institute. Interested candidates having Ph.D. degree and fulfilling other eligibility criteria as per AICTE norms may apply as per following:

1. Applicant must have excellent research and teaching skills, demonstrate ability to produce scholarly work at the highest level, as well as demonstrate the capability to become an outstanding teacher. Applicants should have published extensively in top-tier refereed journals and have a proven track record in Academics & Research.
2. **Position:** Professor/Associate Professor/Assistant Professor (on purely contract basis) - upto 3 years maximum and non-renewable.
3. **Pay Scale, Eligibility Criteria & Age Limit:** As per AICTE norms.
4. **Number of Positions:** As per Institute requirement in proposed Management Program (MBA) of Institute (subjected to approval from AICTE):
5. **Timelines to apply:** 1.00 p.m. on 11th March 2019 to 4.00 p.m. on 15th April 2019.
6. **Application Process:** Interested candidates are required to send their CV, sample publications, working papers, research statement and teaching statement, in electronic form only, to: director@mitsgwalior.in.
7. **Interviews for shortlisted candidates:** The schedule of Interview will be notified on Institute website along with the list of shortlisted candidates invited for personal interview. No request for postponement of the date of interview would be entertained. Separate call letters will not be issued by the Institute for Interview.
8. **Important Note :**
 - a) **Any amendments made in qualification by AICTE from time to time will be applicable.**
 - b) **Preference will be given to applicants having Ph.D. degree from a reputed institution like IIM/ISB.**
 - c) **Retired persons from IIM having Ph.D. degree in relevant field along with other qualification as prescribed by AICTE may also apply.**
 - d) **Essential Qualifications & Academic Performance Record:**
 - (i) *Bachelors/Masters/Ph.D. degrees from reputed institutes like IIM/ISB etc.*
 - (ii) *Post Ph.D. Research Publication in Journals of high impact factor as prescribed by AICTE.*
 - (iii) *Significant record of Research & Development Projects Completion*
 - (iv) *Publication of relevant Books/IPR/Patent.*
 - (v) *Evidence of Guidance to Ph.D. Students.*
 - (vi) *Design & Development of MOOC courses/online courses/web courses.*
 - (vii) *Involvement in Design & Development Projects & Consultancy record.*

9. SELECTION PROCEDURE

- a) The schedule of Interview will be notified on Institute website along with the list of shortlisted candidates invited for personal interview.
- b) The candidates invited for interview, shall bring his original certificates in respect of educational qualification, date of birth, relevant experience, Aadhar card, PAN card etc. Candidates coming without original certificates will not be permitted for appearing in the interview.
- c) Candidates shall deliver a teaching demonstration/Power Point Presentation during personal interview. For teaching demonstration candidate might chose a topic among a pool of topics which will be made available to candidates in due course of time. The selection committee shall assess each candidate for the following.
 - Content of presentation/demonstration
 - Teaching skills
 - Depth of subject knowledge
 - Impact of Research & Development/Publication/IPR/Patent
 - Responsiveness & Overall Impact

10. TERMS & CONDITIONS

(i) Professional code of conduct

- a) Any lapses in performing his/her duties as assigned by the Institute from time to time
- b) Inciting students against other students, colleagues or administration (this does not interfere with the right of a teacher to express his/her difference of opinion on principles in seminars and other places where students are present) or any other such actions which are against the interest of the Institute.
- c) Indulging in communal activities, or making inappropriate remarks on caste, creed, religion, race or sex in his/her relationship with his/her colleagues and trying to use the above considerations for improvement of his/her prospects or any other such actions which are against the interest of the Institute
- d) Refusal to carry out the decisions by appropriate administrative and academic bodies and/or functionaries of the institute without giving reason
- e) Indulging in plagiarism of any sort within the legal meaning, interpretation and expression of the term

(ii) Teaching days, work load and leave rules: The rules and conditions governing number of teaching days, work load and leave rules shall be as prescribed by the AICTE/or institute's norms from time to time.

(iii) Variations in terms and conditions of Contract: Every faculty shall be bound to act in conformity with the Statutes, Ordinances, Regulations and rules of the Institute as well as a code of professional ethics as may be formulated by the AICTE/University.

(iv) Resignation/Termination: The candidate may, at any time, terminate his/her contract by giving a one-month notice in writing or on payment of one-month remuneration in lieu thereof. In a situation at any point of time candidate's performance is found unsatisfactory or his/her contract felt no longer required, his/her contract be terminated by giving a one-month notice in writing or on payment of one-month remuneration.

(v) In case of any dispute, the place of Gwalior will be the jurisdiction.

11. OTHER INSTRUCTIONS

a) The selected candidates shall have to submit the Undertaking (Annexure-2) and Affidavit (Annexure 3) as per the prescribed format each on Rs. 100/- stamp paper, along with relieving letter (if already employee of any organization).

b) The selected candidates shall contract staff on purely temporary basis for a maximum period of three years subject to his/her satisfactory performance. Therefore, the candidate shall not have, in any case, claim for his/her continuation of his contract after maximum period of three year period.

c) Candidate selected shall not have any claim for regular service.

d) The continuation of candidates' service for another year during the maximum period of three year period, shall depend on his/her annual performance appraisal by head of the institution.

e) Appointed candidates will be governed by institute's prevalent rules.

f) The candidates shall ensure the readiness of following documents before appearing for interview:

- Age proof (school leaving certificate/Birth Certificate/High School certificate)
- Educational qualifications certificates (UG/PG/PhD)
- Two Photograph (passport size)
- Experience certificates
- Research papers/Books published/Copyright/Patent etc.,
- Proof of R&D projects Completed
- Record of Ph.D. Students Guided
- Aadhar card
- PAN card.
- NOC from present employer (if any)

g) No TA/DA will be admissible to the candidates for appearing in the interview.

h) If any information submitted by the candidate in CV is found inconsistent or inaccurate, appropriate action shall be initiated against the candidate.

i) Canvassing in any form and/or bringing in any influence political or otherwise will be treated as a disqualification for the post.

j) No interim enquiries/correspondence/communication of any sort will be entertained on the matter.

k) All qualifications, experience will be considered as on the last date of the submission of application form.

Important Note:- Candidates are advised to visit the institute website regularly for further information/update.

(DIRECTOR)